

MEETING NO. 4247
JOURNAL OF PROCEEDINGS
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM
OF THE CITY OF DETROIT
HELD **WEDNESDAY, DECEMBER 4, 2019**

10:00 A.M.

RETIREMENT SYSTEMS CONFERENCE ROOM
ALLY CENTER, 500 WOODWARD AVENUE; SUITE 3000
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

Wendell Anthony	Trustee
Scott Benson	Ex-Officio Trustee/City Council Member
Jermaine Brown	Trustee
Tasha L. Cowan	Trustee
Kimberly Hall-Wagner	Trustee
Christa Mclellan	Ex-Officio Trustee/City Treasurer
John Naglick	Ex-Officio Trustee/Deputy CFO
June Nickleberry	Trustee/Chairperson
Crystal Perkins	Trustee
Thomas Sheehan	Trustee/Vice- Chairperson

TRUSTEES EXCUSED

None

TRUSTEES ABSENT

None

ALSO PRESENT

David Cetlinski	Executive Director
Gail A. Oxendine	Assistant Executive Director
Ryan Bigelow	Chief Investment Officer
Michael VanOverbeke	General Counsel
Joann Harrison	Administrative Assistant
Marcella Brewer	Recording Secretary

STAFF EXCUSED

None

CHAIRPERSON

June Nickleberry

The Board's Administrative Assistant took a verbal Roll Call at 10:10 a.m. and Chairperson Nickleberry called the meeting to order.

Present at Roll Call: Scott Benson, Jermaine Brown, Tasha L. Cowan, Kimberly Hall-Wagner, Christa McLellan, June Nickleberry, Crystal Perkins and Thomas Sheehan.

- **Trustee Naglick entered at 10:11 am.**

Re: Legacy Plan Service Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Cowan

RESOLVED, that the application(s) for retirement from the **COMPONENT II (LEGACY) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Clarence H. Bunch – TEO -Transportation
SERVICE CREDIT	14-09
EFFECTIVE DATE	12-07-19

NAME, TITLE, DEPARTMENT	Ronald Moore - TEO - Transportation
SERVICE CREDIT	12-08
EFFECTIVE DATE	10-19-19

NAME, TITLE, DEPARTMENT	Sherrell L. Rucker – Telecom Operator – Police (Civilian)
SERVICE CREDIT	14-06
EFFECTIVE DATE	10-27-19

NAME, TITLE, DEPARTMENT	Damon K. Sutton – Asst. EMS Spvr – Gd II – Fire (Civilian)
SERVICE CREDIT	19-09
EFFECTIVE DATE	10-24-19

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 9

Nays: None

Re: Vested Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Cowan

RESOLVED, that the application(s) for **VESTED RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Rodney U. Bellamy – Human Resources Cons-1 - Human Resources
SERVICE CREDIT	14-11
EFFECTIVE DATE	11-01-19

NAME, TITLE, DEPARTMENT	William Floyd, Jr. – Property Guard – General Services
SERVICE CREDIT	26-04
EFFECTIVE DATE	11-01-19

NAME, TITLE, DEPARTMENT	Charles A. Highgate, Jr. – TEO - Transportation
SERVICE CREDIT	10-00
EFFECTIVE DATE	11-01-19

NAME, TITLE, DEPARTMENT	Michael Johnson – Child Dev Crd-Hlth Sv – Human Services
SERVICE CREDIT	21-06
EFFECTIVE DATE	11-01-19

NAME, TITLE, DEPARTMENT	Calvin Payton – General Auto Mechanic – Water & Sewerage
SERVICE CREDIT	17-03
EFFECTIVE DATE	10-01-19

NAME, TITLE, DEPARTMENT	Sheila R. Rousseau – Sr. Income Tax Investigator - Finance
SERVICE CREDIT	19-07
EFFECTIVE DATE	11-01-19

NAME, TITLE, DEPARTMENT	Kellie L. Russell – Exec Mgr – Police (Civilian)
SERVICE CREDIT	15-08
EFFECTIVE DATE	11-01-19

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 9

Nays: None

NAME, TITLE, DEPARTMENT Pareshkumar C. Thakore – Principal
Accountant - Finance
SERVICE CREDIT 11-11
EFFECTIVE DATE 11-01-19

NAME, TITLE, DEPARTMENT Nathaniel Warren – TEO - Transportation
SERVICE CREDIT 14-06
EFFECTIVE DATE 11-01-19

Re: Hybrid Plan Service Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Cowan

RESOLVED, that the application(s) for retirement from the **COMPONENT I (HYBRID) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT Gregory Newell – Team Leader – Water &
Sewerage
SERVICE CREDIT 05-03
EFFECTIVE DATE 09-27-19

NAME, TITLE, DEPARTMENT Sallie Poindexter – Library Customer Sup -
Library
SERVICE CREDIT 05-01
EFFECTIVE DATE 09-21-19

NAME, TITLE, DEPARTMENT Sherrell L. Rucker – Telecom Operator –
Police (Civilian)
SERVICE CREDIT 05-04
EFFECTIVE DATE 10-27-19

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and
Chairperson Nickleberry – 9

Nays: None

Re: Change of Computation from Non-Duty - Service Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Cowan

RESOLVED, that the application(s) for retirement from the **CHANGE IN COMPUTATION FROM NON DUTY DISABILITY SERVICE RETIREMENTS –** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT John N. Brown, Jr. – Animal Control Officer -
Health
SERVICE CREDIT 11-07
EFFECTIVE DATE 11-16-19

NAME, TITLE, DEPARTMENT Victor Clark – Asst. Power Plant Oper –
Public Lighting
SERVICE CREDIT 14-01
EFFECTIVE DATE 09-08-19

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and
Chairperson Nickleberry – 9

Nays: None

Re: Option Change

Motion By: Trustee Sheehan - Supported By: Trustee Cowan

RESOLVED, that the application(s) for an **OPTION CHANGE** as outlined below be
hereby APPROVED:

NAME, TITLE, DEPARTMENT Reginald D. Ellison – Elect Worker-General –
Water & Sewerage
SERVICE CREDIT 18-11
EFFECTIVE DATE 10-01-19
FROM: Service
TO: Vested

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and
Chairperson Nickleberry – 9

Nays: None

RECEIPTS: The Board received the following receipts for Acknowledgment:

Cash Receipts			Cash Account:	HYBLIQRES		
Company:	RSCD-General		Start Date:	11/13/2019		
			End Date:	12/22/2019		

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	RUC	Receipt
11/15/2019	CA	Cash Entry	001969	Post tax annuity contributions 11-15-19	RUC	46,432.62
11/15/2019	CA	Cash Entry	001970	Pre tax pension contributions 11-15-19	RUC	41,748.14
11/22/2019	CA	Cash Entry		Post tax annuity contributions 11-22-19		210,275.96
11/22/2019	CA	Cash Entry		Pre tax pension contributions 11-22-19		363,596.56
11/27/2019	CA	Cash Entry		Post tax annuity contributions 11-27-19		44,696.70
11/27/2019	CA	Cash Entry		Pre tax pension contributions 11-27-19		41,331.04
						748,081.21

Cash Receipts			Cash Account:	LIQ RESERV		
Company:	RSCD-General		Start Date:	11/13/2019		
			End Date:	12/22/2019		

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	RUC	Receipt
11/21/2019	CA	Cash Entry	001972	Loan Deductions 11-15-19 (\$15,671.50)	RUC	15,671.50
11/26/2019	CA	Cash Entry		Loan Deductions 11-22-19 (\$33,493.94)		53,493.94
						69,165.44
Total Receipts						817,246.65

Re: Fees and Expenses

Resolution Moved By: Trustee Cowan - Supported By: Trustee Sheehan

WHEREAS, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

WHEREAS, the Board has been requested to approve payment of said Fees and Expenses;
THEREFORE BE IT

RESOLVED, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

Disbursement Report

Page: 1 of 2
Date: 12/3/2019 12:14 PM

Account	Payment Method	Currency
LIQ RESERV	WIRE	US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
Bridgett Hardy	113019BH	IT Contractual Wages - November 2019	4,560.28
James R. Hollins	113019JH	IT Contractual Wages - November 2019	3,627.05
Raymond R. Tchou	113019RT	IT Contractual Wages - November 2019	7,145.34
Venkat Rallapalli / Highbrow Systems, Inc.	113019VR	IT Contractual Wages - November 2019	6,427.71
Cash Account/Payment Method Total:			21,760.38

HUNT - VEN	ACH	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
500 WEBWARD LLC	95989	Work order #s 88912 and 90078	23.75
500 WEBWARD LLC	96706	December 2019 Rent	26,050.94
CDW GOVERNMENT	T8L3908	Computer Equipment	332.84
CREATIVE BREAKTHROUGHS INC	INV2720	Parking Expense - Omar Faraj	25.00
Datawatch Corp	INVDWCH26020	Monarch Classic Maintenance Renewal	2,672.34
JP MORGAN INVESTMENT MANAGEMENT INC	20190930-1226-H	Management Fees 3rd Qtr '19	101,129.89
NORTHPOINTE CAPITAL, LLC	4Q19	Management Fees 4th Qtr '19 (Final)	22,639.83
Premier Parking (fka Ultimate Parking)	193449	Parking Validation Charges - October 2019	150.00
Premier Parking (fka Ultimate Parking)	194253	Parking - December 2019	1,782.00
QUILL CORPORATION	2586784	Office Supplies	372.51
QUILL CORPORATION	2586881	Office Supplies	214.13
RICOH	5057956681	Printer Maintenance	389.79
Veriato	1216172	Software Maintenance Contract Renewal	756.00
Cash Account/Payment Method Total:			166,638.02

HUNT - VEN	CHECK	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
CANON SOLUTIONS AMERICA, INC	4031029595	Copier Maintenance	106.29
CINTAS CORPORATION-300	4036120817	Floor Mats	130.65

HUNT - VEN	CHECK	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
COMCAST	111719	High Speed Internet	183.41
CRAIN'S DETROIT BUSINESS	C8341606	Member Subscriptions	135.00
FEDEX	6-844-32750	FedEx Mailing	47.53
FEDEX	6-850-65413	FedEx Mailing	26.14
First CHOICE Coffee Services	654182	Coffee Supplies	159.08
First CHOICE Coffee Services	655429	Filter Exchange	26.47
First CHOICE Coffee Services	656692	Equipment Rental	30.00
IRON MOUNTAIN	171853	Data Domain Service	1,155.85
Iron Mountain Records Management	CCHW208	Records Storage	1,937.00
MILLER LAW	66235	GRS/City of Detroit for October 2019	8,822.50
RACINE & ASSOCIATES	12632	DGRS v. Capozzoli - October 2019	12,545.54
TRUSCOTT ROSSMAN GROUP LLC	INV-4064	Public Relations	360.00
XEROX	098626914	Printer Maintenance	40.94
Cash Account/Payment Method Total:			26,708.40

* Payment amount is estimated based on the effective date 12/3/2019

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 9

Nays: None

Re: Refunds of Accumulated Contributions (Annuity Savings Fund)

Resolution Moved By: Trustee Sheehan - Supported By: Trustee Cowan

RESOLVED, that the contributions to the Annuity Savings Fund by members of the General Retirement System, including interest, as set forth in the following:

List No. 7442 - \$510,656.00

be **REFUNDED**, pending audit by the Retirement Systems' Accounting Staff.

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 9

Nays: None

Re: Employee Loan Program November 27, 2019

Resolution Moved By: Trustee Cowan - Supported By: Trustee Perkins

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of: **\$50,489.00** including interest, be hereby **APPROVED**.

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 9

Nays: None

Re: Employee Loan Program December 4, 2019

Resolution Moved By: Trustee Cowan - Supported By: Trustee Perkins

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of: **\$17,246.00** including interest, be hereby **APPROVED**.

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 9

Nays: None

Re: Minutes/Journal No. 4245 - (11/06/19)

Resolution Moved By: Trustee Sheehan - Supported By: Trustee Cowan

RESOLVED, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting **No. 4245**, held on **November 6, 2019**, be hereby **APPROVED** as recorded and submitted.

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 9

Nays: None

ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Assistant Executive Director, **Gail A. Oxendine**, had no formal report, but discussed the following with the Board of Trustees:

- December 18, 2019 Meeting Soft Go Live Report -- Board Advantage

EXECUTIVE DIRECTOR'S REPORT

Executive Director, **David Cetlinski**, had no formal report, but discussed the following with the Board of Trustees:

- Introduced Marcella Brewer – Board Recording Secretary
- Mad Dog Technology, LLC

Re: Mad Dog Technology, LLC

Resolution Moved By: Trustee Sheehan - Supported By: Trustee: Benson

RESOLVED, that the Board approve the recommendation made by Executive Director, David Cetlinski, to hire Mad Dog Technology, LLC.

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 9

Nays: None

- **Trustee Anthony entered at 10:30 am.**

PUBLIC COMMENT

- Kathy Colin thanked Chief Investment Officer, Ryan Bigelow, for extending an invitation to adults and NASP to the Investment Specialist Affair and to invite trustees to NASP Detroit Holiday Party at Floods Bar and Grill on Wednesday, December 11, 2019 at 5:30 p.m.

CHIEF INVESTMENT OFFICER'S REPORT

Chief Investment Officer, Ryan Bigelow, had no formal report, but discussed the following with the Board of Trustees:

- Investment Committee Meeting on Monday, December 9, 2019
- Update on Life Insurance Fund
- Banyan Realty Advisors LLC Third Quarter Servicing Report

GABRIEL, ROEDER SMITH

Representatives from Gabriel, Roeder discussed the following with the Board:

- GASB 67/68 Component I
- GASB 67/68 Component II

Re: Review and Approval of the GASB 67 Reports for Component I and II

Resolution Moved By: Trustee Hall-Wagner – Supported By: Trustee Cowan

WHEREAS, the Board of Trustees of the General Retirement System of the City of Detroit (the "Board") is vested with the authority and fiduciary responsibility for the administration, management, and operation of the Retirement System (the "GRSD"), and

WHEREAS, the provisions of the plan are subject to the applicable provisions of the Internal Revenue Code, applicable state law, the applicable charter and ordinance provisions of the City of Detroit, the Combined Plan for the General Retirement System and applicable collective bargaining agreements, and

WHEREAS, the Board is in receipt of the Government Accounting Standards Board ("GASB") Statement Nos. 67 and 68 Accounting and Financial Reporting for Pension Plans of Component I and Component II of the General Retirement System of the City of Detroit for the fiscal year ending June 30, 2019 as prepared by the GRSD actuary, Gabriel Roeder Smith ("GRS Retirement Consulting") and dated November 18, 2019 (collectively, the "GASB 67 & 68 Financial Reports"), and

WHEREAS, pursuant to the Plan of Adjustment, the GRSD Investment Committee is further required to review and approve, prior to final issuance, all financial reports prepared on behalf of the GRSD, and

WHEREAS, the Board's actuary has presented and discussed the GASB 67 & 68 Financial Reports with the Board at today's meeting, therefore be it,

RESOLVED, that the Board hereby approves the GASB 67 & 68 Financial Reports, and be it further,

RESOLVED, that the Board further directs that the GASB 67 & 68 Financial Reports be provided the GRSD Investment Committee with a recommendation that the reports be approved, finalized and issued; with copies provided to the GRSD Auditor, Plante Moran; and appropriate city and state representatives in accordance with the plan of Adjustment and corresponding documents, and be it further

RESOLVED, that a copy of this resolution be maintained in the Retirement System records.

Yeas – Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 10

Nays – None

GENERAL COUNSEL'S REPORT

General Counsel **Michael VanOverbeke**, discussed the following matters with the Board:

Raymond A. Scott v Girwanda Scott Wayne County Circuit Court Case No. 18-107612-DM

This office is in receipt of an entered DRO in this matter. We have reviewed the entered Order and have certified that it complies with applicable law and plan provisions and have prepared a resolution for the Board's adoption.

Shounda L. Tatum v. Lee Walton, Jr. Wayne County Circuit Court Case No. 19-105431-DO

This office is in receipt of an entered EDRO in this matter. We have reviewed the entered Order and have certified that it complies with applicable law and plan provisions and have prepared a resolution for the Board's adoption.

Re: Raymond A. Scott, v Girwanda Scott, Case No. 18-107162-DM Wayne County Circuit Court, Detroit, Michigan

Motion By: Trustee Perkins – Supported By: Trustee Cowan

WHEREAS, the Board of Trustees is in receipt of a Domestic Relations Order for the General Retirement System of the City of Detroit (the "Order"), dated November 21, 2019, wherein **Girwanda Scott**, the Alternate Payee, is awarded certain rights to the benefits of **Raymond A. Scott**, the Participant, and

WHEREAS, pursuant to the terms of the Order, the Alternate Payee is entitled to a portion of the Participant's defined contribution plan account (i.e., the Annuity Savings Fund), and

WHEREAS, said matter had been discussed with legal counsel who has opined that the applicable terms of said court order are consistent with the provisions of the Retirement System and applicable law, therefore be it

RESOLVED, that the Board acknowledges receipt of said court order and the Board will divide the Participant's defined contribution plan account (i.e., the Annuity Savings Fund) consistent with the order as soon as administratively feasible, and further

RESOLVED, that a copy of this resolution be immediately attached as the top sheet of the pension file and other appropriate records be kept for the Retirement System relative to this matter, and further

RESOLVED, that copies of this resolution be sent to Raymond A. Scott, the Participant; Sorenia M. Whittington, Esq., Attorney for the Participant; Girwanda Scott, the Alternate Payee; and Dolores Preston Merritt, Esq., Attorney for the Alternate Payee.

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 10

Nays: None

**Re: Lee Walton, Jr., v Shounda L. Tatum, Case No. 19-105431-DO
Wayne County Circuit Court, Detroit, Michigan**

Motion By: Trustee Perkins – Supported By: Trustee Anthony

WHEREAS, the Board of Trustees is in receipt of an Eligible Domestic Relations Order ("EDRO"), dated October 23, 2019, wherein **Shounda L. Tatum**, the Alternate Payee is awarded certain rights to the retirement allowance of **Lee Walton, Jr.**, the Participant, and

WHEREAS, the Retirement System consists of both a defined benefit plan and a defined contribution (a/k/a, the Annuity Savings Fund) plan, and

WHEREAS, pursuant to the EDRO, the Alternate Payee is entitled to a portion of both the Participant's defined benefit plan and defined contribution plan payable from the Retirement System, and

WHEREAS, the payments from the plan to the Alternate Payee shall begin when the Participant commences benefits from the Retirement System, unless the Alternate

Payee elects to commence her share of the Participant's benefit at any time after the Participant reaches his earliest retirement date, and

WHEREAS, the Board's Policy is to require that the cost for the actuary's calculations are to be borne by the parties to the domestic relations proceedings and the parties EDRO provide that the Participant has the sole responsibility for any and all additional costs for actuarial services, and

WHEREAS, said matter had been discussed with legal counsel who has opined that the applicable terms of said court order are consistent with the provisions of the Retirement System and applicable law including Public Act 46 of 1991 (MCLA 38.1701) as amended, therefore be it

RESOLVED, that the Board acknowledges receipt of said court order, will pay pension benefits consistent with said order upon application by either the Participant or the Alternate Payee, and further

RESOLVED, that a copy of this resolution be immediately attached as the top sheet of the pension file and other appropriate records be kept for the Retirement System relative to this matter, and further

RESOLVED, that copies of this resolution be sent to **Lee Walton, Jr.**, the Participant; **Shounda L. Tatum**, the Alternate Payee; and the Board's Actuary.

Yeas – Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 10

Nays – None

GENERAL COUNSEL'S REPORT - continued

- **Kraft Heinz Derivative Action**

Re: Kraft Heinz

Resolution Moved By: Trustee Anthony – Supported By: Trustee Hall-Wagner

RESOLVED, that the Board approve recommendation by General Counsel the filing of the Complaint and execution of the appropriate verification necessary for filing.

Yeas – Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 10

Nays – None

NEW BUSINESS/OLD BUSINESS

- Negotiations
- General Investment Committee Membership
- Send communication to the General Investment Committee expressing their concern about a member holding two positions if needed. Will await outcome of December 9, 2019 Investment Committee meeting
- Detroit News Article on Deputy Chief Investment Officer compensation
- Detroit Retired City Employees Association luncheon

ADJOURNMENT

Trustee Sheehan moved to adjourn meeting #4247; Trustee Cowan supported.

There being no further business before the Board, **Chairperson Nickleberry** adjourned the meeting at 12:07 p.m. The Board's next meeting is scheduled for **Wednesday, December 18, 2019**, at 10:00 a.m. in the Retirement System's Conference Room; 500 Woodward Avenue, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



GAIL A. OXENDINE, ASSISTANT EXECUTIVE DIRECTOR