

MEETING NO. **4252**
JOURNAL OF PROCEEDINGS
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM
OF THE CITY OF DETROIT
HELD **WEDNESDAY, FEBRUARY 19, 2020**

10:00 A.M.

RETIREMENT SYSTEMS CONFERENCE ROOM
ALLY CENTER, 500 WOODWARD AVENUE; SUITE 3000
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

Jermaine Brown	Trustee
Tasha L. Cowan	Trustee
Kimberly Hall-Wagner	Trustee
Christa McLellan	Ex-Officio Trustee/City Treasurer
John Naglick	Ex-Officio Trustee/Deputy CFO
June Nickleberry	Trustee/Chairperson
Crystal Perkins	Trustee
Thomas Sheehan	Trustee/Vice- Chairperson

TRUSTEES EXCUSED

Wendell Anthony	Trustee
Scott Benson	Ex-Officio Trustee/City Council Member

TRUSTEES ABSENT

None

ALSO PRESENT

David Cetlinski	Executive Director
Gail A. Oxendine	Assistant Executive Director
Ryan Bigelow	Chief Investment Officer
Michael VanOverbeke	General Counsel
Marcella Brewer	Recording Secretary

STAFF EXCUSED

None

CHAIRPERSON

June Nickleberry

The Board's Administrative Assistant took a verbal Roll Call at 10:05 a.m. and Chairperson Nickleberry called the meeting to order.

Present at Roll Call: Jermaine Brown, Tasha L. Cowan, June Nickleberry, Crystal Perkins and Thomas Sheehan.

Re: Legacy Plan Service Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Perkins

RESOLVED, that the application(s) for retirement from the **COMPONENT II (LEGACY) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Michele E. Andrews – Librarian III - Library
SERVICE CREDIT	17-11
EFFECTIVE DATE	02-14-20

NAME, TITLE, DEPARTMENT	Sandra Smith – Tax Examiner II - Finance
SERVICE CREDIT	17-06
EFFECTIVE DATE	02-11-20

NAME, TITLE, DEPARTMENT	Marion Karen Wilcoxson – Playleader – SS – General Services
SERVICE CREDIT	08-06
EFFECTIVE DATE	08-28-19

Yeas: Brown, Cowan, Perkins, Sheehan and Chairperson Nickleberry – 5

Nays: None

Re: Vested Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Perkins

RESOLVED, that the application(s) for **VESTED RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT Thomas F. Brodzik – Inspector – Water &
Sewerage
SERVICE CREDIT 16-06
EFFECTIVE DATE 02-01-20

NAME, TITLE, DEPARTMENT David S. Cutts – Emerg Svcs Deploy Op –
Police (Civilian)
SERVICE CREDIT 12-07
EFFECTIVE DATE 02-01-20

NAME, TITLE, DEPARTMENT Laurence M. Davis – Vehicle Operator I –
General Services
SERVICE CREDIT 19-08
EFFECTIVE DATE 02-01-20

NAME, TITLE, DEPARTMENT Georgette Kelly – Principal Accountant –
Water & Sewerage
SERVICE CREDIT 10-03
EFFECTIVE DATE 02-01-20

NAME, TITLE, DEPARTMENT Michael D. Paxton – Elec Instr Ctrl Tech -
Water & Sewerage
SERVICE CREDIT 17-06
EFFECTIVE DATE 02-01-20

NAME, TITLE, DEPARTMENT Dwight W. Ragland – Cable Splicer – Public
Lighting
SERVICE CREDIT 14-08
EFFECTIVE DATE 04-01-20

NAME, TITLE, DEPARTMENT Paul Shannon – Systems Technician – Water
& Sewerage
SERVICE CREDIT 23-05
EFFECTIVE DATE 02-04-20

Yeas: Brown, Cowan, Perkins, Sheehan and Chairperson Nickleberry – 5

Nays: None

Re: Hybrid Plan Service Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Perkins

RESOLVED, that the application(s) for retirement from the **COMPONENT I (HYBRID) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT Michele E. Andrews – Librarian III - Library
SERVICE CREDIT 05-07
EFFECTIVE DATE 02-14-20

NAME, TITLE, DEPARTMENT Thomas F. Brodzik – Inspector – Water &
Sewerage
SERVICE CREDIT 01-06
EFFECTIVE DATE 02-01-20

NAME, TITLE, DEPARTMENT Annie Crispeena Philip – Team Leader –
Water & Sewerage
SERVICE CREDIT 01-07
EFFECTIVE DATE 01-16-20

Yeas: Brown, Cowan, Perkins, Sheehan and Chairperson Nickleberry – 5

Nays: None

Re: Option Change

Motion By: Trustee Sheehan - Supported By: Trustee Perkins

RESOLVED, that the application(s) for an **OPTION CHANGE** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT Dwayne L. Lester – TEO - Transportation
SERVICE CREDIT 17-10
EFFECTIVE DATE 01-10-20
FROM: Straight Life (**Legacy**)
TO: Straight Life – Equate Age 65

NAME, TITLE, DEPARTMENT Dwayne L. Lester – TEO - Transportation
SERVICE CREDIT 05-06
EFFECTIVE DATE 01-10-20
FROM: Straight Life (**Hybrid**)
TO: Straight Life – Equate Age 65

Re: Fees and Expenses

Resolution Moved By: Trustee Sheehan - Supported By: Trustee Perkins

WHEREAS, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

WHEREAS, the Board has been requested to approve payment of said Fees and Expenses;

THEREFORE BE IT RESOLVED, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

Disbursement Report

Page: 1 of 2
Date: 2/17/2020 7:10 AM

Account	Payment Method	Currency
LIQ RESERV	WIRE	US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
BNY Mellon	111-2020-0004275	Management Fees - 4th Qtr '19	43,103.59
Landmark Equity Partners XV, LP	020720	Capital Call	141,626.00
Cash Account/Payment Method Total:		2 Documents	184,729.59

HUNT - VEN	ACH	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
500 WEBWARD LLC	1046632	Electrical Billing:12/28/19-1/30/20 #16055044	825.18
500 WEBWARD LLC	1046633	Electrical Billing:12/28/19-1/30/20 #16055070	1,117.36
8x8, INC.	2581150	Phone System Services	1,427.75
Cogent Communications, Inc.	020120	Internet Service	525.00
CREATIVE BREAKTHROUGHS INC	INV3050	Software Maintenance	11,400.00
EDGEWOOD MANAGEMENT LLC	G105551219	Management Fees - 4th Qtr '19	149,431.27
GABRIEL, ROEDER, SMITH & CO	452933	EDRO Calculations for Robert Thomas	1,500.00
GABRIEL, ROEDER, SMITH & CO	452936	EDRO Calculations for Robert Brown	1,500.00
Office of the Chief Financial Officer	1218693	Wages & Benefits CoD Employees FY19-20 2nd Qtr	328,939.41
PLANTE & MORAN	1792965	Financial Statement Audit for 6/30/19	2,250.00
PROCENTIA, INC	2335	Procentia Implementation	61,384.50
PROCENTIA, INC	2345	Procentia Implementation	64,126.40
QUILL CORPORATION	4451786	Office Supplies	369.05
QUILL CORPORATION	4461748	Office Supplies	2.38
QUILL CORPORATION	4476467	Office Supplies	43.49
RICOH	5058721820	Printer Maintenance	220.70
THE TOWNSEND GROUP	US201-0000619	Professional Services - January 2020	9,562.50
Cash Account/Payment Method Total:		17 Documents	634,624.99

HUNT - VEN	CHECK	US			
Vendor Name	Invoice Number	Invoice Description			Amount To Pay
DEROY & DEVEREAUX	4Q19	Management Fees - 4th Qtr '19			30,621.00
EASY VERIFICATION INC	20-53407	Member Verification Requests			88.00
FEDEX	6-918-08852	FedEx Mailing			27.35
FEDEX	6-925-90590	FedEx Mailing			27.29
IRON MOUNTAIN	175597	Data Domain Service			1,238.74
IRON MOUNTAIN	202068565	Storage CDs			1,080.58
Iron Mountain Records Management	CJZY891	Records Storage			2,008.52
MAD DOG PROFESSIONAL SERVICES	Detroit 122023	Professional Services - Derrick Hunter 1/1/20-1/31/20			7,213.20
OFFICE DEPOT	437546248001	Office Supplies			13.99
OFFICE DEPOT	437546249001	Office Supplies			28.53
OFFICE DEPOT	437546250001	Office Supplies			6.98
OFFICE DEPOT	437546251001	Office Supplies			16.88
RSM US LLP	5771386	Professional Services in Connection with IRS Exam			2,750.00
SHRED-IT USA	8129026162	Shredding Service Charges			49.72
THOMAS SHEEHAN	022920	Trustee Stipend			866.67
TRUSCOTT ROSSMAN GROUP LLC	INV-4164	Public Relations			585.00
VERIZON WIRELESS	9847130443	Wireless Charges 12/26/19-1/25/20			303.02
WELLS FARGO VENDOR FINANCIAL SVCS, LLC	103234743	Printer Maintenance			135.56
WENDELL ANTHONY	022920	Trustee Stipend			866.67
XEROX	099350965	Printer Maintenance			11.82
Cash Account/Payment Method Total:			20 Documents		47,939.52

* Payment amount is estimated based on the effective date 2/17/2020

Yeas: Brown, Cowan, Perkins, Sheehan and Chairperson Nickleberry – 5

Nays: None

Re: Refunds of Accumulated Contributions (Annuity Savings Fund)

Resolution Moved By: Trustee Sheehan - Supported By: Trustee Perkins

RESOLVED, that the contributions to the Annuity Savings Fund by members of the General Retirement System, including interest, as set forth in the following:

List No. 7452 - \$ 39,811.85

List No. 7453- \$284,143.16

be **REFUNDED**, pending audit by the Retirement Systems' Accounting Staff.

Yeas: Brown, Cowan, Perkins, Sheehan and Chairperson Nickleberry – 5

Nays: None

Re: Employee Loan Program February 12, 2020

Resolution Moved By Trustee Sheehan - Supported By: Trustee Perkins

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of **\$6,805.00** including interest, be hereby **APPROVED**.

Yeas: Brown, Cowan, Perkins, Sheehan and Chairperson Nickleberry – 5

Nays: None

Re: Employee Loan Program February 19, 2020

Resolution Moved By: Trustee Sheehan - Supported By: Trustee Perkins

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of **\$16,427.00** including interest, be hereby **APPROVED**.

Yeas: Brown, Cowan, Perkins, Sheehan and Chairperson Nickleberry – 5

Nays: None.

Re: Minutes/Journal No. 4251 - (02/05/2020)

Resolution Moved By: Trustee Perkins - Supported By: Trustee Sheehan

RESOLVED, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting **No. 4251** held on **February 5, 2020**, be hereby **APPROVED** as recorded and submitted.

Yeas: Brown, Cowan, Perkins, Sheehan and Chairperson Nickleberry – 5

Nays: None

NEPC

- **Trustee Naglick and McLellan entered at 10:20 a.m.**
- **Trustee Hall-Wagner entered at 10:30 a.m.**

Representatives from NEPC discussed the following with the Board:

- Investment Outlook and Capital Market
- NWBE Private Equity Fund of Fund Search
- Investment Performance

ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Assistant Executive Director, **Gail A. Oxendine**, discussed the following with the Board of Trustee:

- AFSCME RETIREMENT GROUP
 - Requesting information be sent to its retired member. Once we receive the information, it will be brought before the Board for Review and Approval.
- Bank of New York Representative
 - Representative having discussions with Police/Fire about reporting services that they can provide. If you would like a presentation, arrangements will be made.
- Trustee Candidacy
 - Two Candidates have also picked up petitions. Lucy Zhang and Anthony Wheeler
- Celebrate Birthday's along with Meet the Staff. Nikki Rutledge and Marvin Ellis

EXECUTIVE DIRECTOR'S REPORT

Executive Director, **David Cetlinski**, discussed the following with the Board of Trustees:

- Memo from Dolt regarding Email Data Breach.

Motion by: Trustee Perkins - Supported by: Trustee Cowan

To release addresses for returned mail for Retiree's who could have possibly been affected by the Data Breach in the City's Email System.

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins, Sheehan and Chairperson Nickleberry – 8

Nays: None.

CHIEF INVESTMENT OFFICER'S REPORT

Chief Investment Officer, Ryan Bigelow, discussed the following with the Board of Trustees:

- Update on Equity Market thru 2/14/20
- Update on Black & Blue thru 2/11/20
- Next Investment Committee Meeting April 13, 2020
- Rebalancing of the Equity Portfolio.

GENERAL COUNSEL'S REPORT

General Counsel **Michael VanOverbeke** discussed the following matters with the Board of Trustees:

- Correspondence dated 2/14/2020 regarding Re-appointment of Doris Ewing
- Correspondence dated 2/17/2020 pertaining to the Appointment of two Independent Investment Committee Members, Anthony Estelle and Dion Stevens.
- Legal Opinion of Roles and Responsibilities of the Board of Trustees and Investment Committee with respect to the Actuarial Funding Policy.

Re: Reappointment of Doris Ewing

Motion By: Trustee Perkins – Supported By: Trustee Sheehan

The Re-Appointment of Doris Ewing, as an Independent Committee Member to the Investment Committee for the term of January 1, 2020 – December 31, 2025.

Yeas –Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins Sheehan, and Chairperson Nickleberry – 8

Nays – None

Re: Appointment of Independent Investment Committee Members

Motion By: Trustee Cowan – Supported By: Trustee Perkins

The Appointment of Anthony Estelle as an Independent Committee Member to the Investment Committee for the remainder of the term of Kerrie VandenBosch which expires December 31, 2020.

The Appointment of Dion Stevens as an Independent Committee Member to the Investment Committee for the remainder of the term of Nick Khouri which expires December 31, 2024.

Yeas –Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins Sheehan, and Chairperson Nickleberry – 8

Nays – None

Roles and Responsibilities of Actuarial Funding Policy

- Components of a Funding Policy
- Governing Plan Provisions

- Roles of the Investment Committee

Re: Legal Opinion of Roles and Responsibilities of the Board of Trustees and Investment Committee – Actuarial Funding Policy

Motion By: Trustee Sheehan – Supported By: Trustee Naglick

The Board acknowledges receipt of Legal Opinion and a copy to be provided to Investment Committee Members

Yeas –Brown, Cowan, Hall-Wagner, McLellan, Naglick, Perkins Sheehan, and Chairperson Nickleberry – 8

Nays – None

Trustee Naglick discussed the pending litigations regarding Police and Fire Board of Trustees and the Police and Fire Investment Committee.

Chief Accounting Report

- GRS Budget to Actual Report, July 1, 2019 – December 31, 2019
- Trustee McLellan left for the day at 12:10 p.m.

PUBLIC COMMENT

Cedric Cook addressed the Board with the following questions:

- Billion Dollar Tax Fund
- Rainy Day Fund

NEW BUSINESS/OLD BUSINESS

Motion By: Trustee Cowan – Supported By: Trustee Hall-Wagner

- Trustee Sheehan to attend the International Foundation of Employee Benefits Plan Conference, April 27 – 29, 2020.

Yeas –Brown, Cowan, Hall-Wagner, Naglick, Perkins Sheehan, and Chairperson Nickleberry – 7

Nays – None

ADJOURNMENT

Trustee Sheehan moved to adjourn meeting #4252; Trustee Cowan supported.

There being no further business before the Board, **Chairperson Nickleberry** adjourned the meeting at 12:30 pm. The Board's next meeting is scheduled for **Wednesday, March 4, 2020**, at 10:00 a.m. in the Retirement System's Conference Room; 500 Woodward Avenue, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script that reads "Gail A. Oxendine". The signature is written in black ink on a white rectangular background.

GAIL A. OXENDINE, ASSISTANT EXECUTIVE DIRECTOR

DRAFT