

MEETING NO. **4272**  
JOURNAL OF PROCEEDINGS  
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM  
OF THE CITY OF DETROIT  
HELD **DECEMBER 16, 2020**

10:00 A.M.

RETIREMENT SYSTEMS CONFERENCE ROOM  
TELE-CONFERENCE  
ALLY CENTER, 500 WOODWARD AVENUE; SUITE 3000  
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

Wendell Anthony	Trustee
Scott Benson	Ex-Officio Trustee/City Council Member
Jermaine Brown	Trustee
Tasha L. Cowan	Trustee
Kimberly Hall-Wagner	Trustee/Vice- Chairperson
Christa McLellan	Ex-Officio Trustee/City Treasurer
John Naglick	Ex-Officio Trustee/Deputy CFO
June Nickleberry	Trustee
Crystal Perkins	Trustee
Thomas Sheehan	Trustee/Chairperson

TRUSTEES EXCUSED

None

TRUSTEES ABSENT

None

ALSO PRESENT

David Cetlinski	Executive Director
Gail A. Oxendine	Assistant Executive Director
Michael VanOverbeke	General Counsel
Marcella Brewer	Recording Secretary
Kevin Kennelly	KJK Associates

STAFF EXCUSED

Ryan Bigelow	Chief Investment Officer
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CHAIRPERSON

**Thomas Sheehan**

The Board's Administrative Assistant took a verbal Roll Call at 10:05 a.m. and Chairperson Sheehan called the meeting to order. This meeting was held as a teleconference in accordance with the Michigan Open Meetings Act, and as a result of the Michigan Governor's State of Emergency relative to the COVID – 19 Pandemic.

***Present at Roll Call: Scott Benson (Detroit, MI), Jermaine Brown (Wayne County, MI), Tasha Cowan (Wayne County, MI), Kimberly Hall-Wagner (Detroit, MI) Christa McLellan (Wayne County, MI), John Naglick (Oakland County, MI), June Nickleberry (Wayne County, MI), Crystal Perkins (Detroit, MI) and Chairperson Thomas Sheehan (Royal Oak, MI).***

**Re: Service Retirement(s)**

Motion By: Trustee Hall-Wagner - Supported By: Trustee Naglick

**RESOLVED**, that the application(s) for **SERVICE RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Lenelle Beckham – EMT Basic Attendance – Fire (Civilian)
SERVICE CREDIT	24-03
EFFECTIVE DATE	01-01-21

NAME, TITLE, DEPARTMENT	Gary V. Dobrynski – Auto Repair Foreman – General Services
SERVICE CREDIT	20-11
EFFECTIVE DATE	10-19-20

NAME, TITLE, DEPARTMENT	Peter Hagan – Housing Compliance Inspector I – Planning & Development
SERVICE CREDIT	19-01
EFFECTIVE DATE	10-31-20

NAME, TITLE, DEPARTMENT	June D. Jackson-Lusk – Refuse Collection SU - DPW
SERVICE CREDIT	22-09
EFFECTIVE DATE	12-12-20

**SERVICE RETIREMENTS (continued)**

NAME, TITLE, DEPARTMENT                      Terrance Morris – Assistant Superintendent -  
DPW  
SERVICE CREDIT                                      29-01  
EFFECTIVE DATE                                        12-19-20

NAME, TITLE, DEPARTMENT                      Gregory E. Noles – TEO – Transportation  
SERVICE CREDIT                                      24-11  
EFFECTIVE DATE                                        11-28-20

NAME, TITLE, DEPARTMENT                      Darryl A. Robinson – Environmental Health  
& Safety Coor – Water & Sewerage  
SERVICE CREDIT                                      18-10  
EFFECTIVE DATE                                        01-01-21

NAME, TITLE, DEPARTMENT                      Donald Smith – TEO - Transportation  
SERVICE CREDIT                                      25-05  
EFFECTIVE DATE                                        10-31-20

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and  
Chairperson Sheehan – 9

Nays: None

**Re: Early Retirement(s)**

Motion By: Trustee Hall-Wagner - Supported By: Trustee Naglick

**RESOLVED**, that the application(s) for **EARLY RETIREMENT** as outlined below be  
hereby APPROVED:

NAME, TITLE, DEPARTMENT                      Michelle L. Weston – Supervisory Tax Exam -  
Finance  
SERVICE CREDIT                                      19-03  
EFFECTIVE DATE                                        01-01-21

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and  
Chairperson Sheehan – 9

Nays: None

**Re: Vested Retirement(s)**

Motion By: Trustee Hall-Wagner - Supported By: Trustee Naglick

**RESOLVED**, that the application(s) for **VESTED RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Lesley G. Gates – Construction Equipment Operator - DPW
SERVICE CREDIT	11-11
EFFECTIVE DATE	12-01-20

NAME, TITLE, DEPARTMENT	Robert L. Houghton – Plant Technician – Water & Sewerage
SERVICE CREDIT	15-00
EFFECTIVE DATE	11-20-20

NAME, TITLE, DEPARTMENT	Valerie S. Howse – Sr. Data Proc Equip Operator – Information Tech Services
SERVICE CREDIT	10-05
EFFECTIVE DATE	12-01-20

NAME, TITLE, DEPARTMENT	Michael E. Reed – TEO - Transportation
SERVICE CREDIT	11-06
EFFECTIVE DATE	11-01-20

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and Chairperson Sheehan – 9

Nays: None

**Re: Hybrid Retirement(s)**

Motion By: Trustee Hall-Wagner - Supported By: Trustee Naglick

**RESOLVED**, that the application(s) for a **HYBRID RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Lenelle Beckham – EMT Basic Attendance – Fire (Civilian)
SERVICE CREDIT	06-06
EFFECTIVE DATE	01-01-21

**HYBRID RETIREMENTS – continued**

NAME, TITLE, DEPARTMENT	Gary V. Dobrynski – Auto Repair Foreman – General Services
SERVICE CREDIT	06-03
EFFECTIVE DATE	10-19-20

NAME, TITLE, DEPARTMENT	Robert L. Houghton – Plant Technician – Water & Sewerage
SERVICE CREDIT	01-06
EFFECTIVE DATE	11-20-20

NAME, TITLE, DEPARTMENT	Darryl A. Robinson – Environmental Health & Safety Coor – Water & Sewerage
SERVICE CREDIT	06-05
EFFECTIVE DATE	01-01-21

Yeas: Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and  
Chairperson Sheehan – 9

Nays: None

- **Trustee Anthony joined the meeting at 10:07 am (Detroit, MI)**

**RECEIPTS:**

**The Board received the following receipts for Acknowledgment:**



Disbursement Report

Account	Payment Method	Currency
LIQ RESERV	WIRE	US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
ADAMS STREET CO-INVESTMENT IV A, LP	121420	Capital Call	1,935,000.00
BROOKFIELD CAPITAL PARTNERS FUND V L.P	121820	Capital Call	459,873.57
<b>Cash Account/Payment Method Total:</b>		<b>2 Documents</b>	<b>2,394,873.57</b>

HUNT - VEN	ACH	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
500 WEBWARD LLC	1130017	Electrical Billing: 10/29/20-11/25/20 #16055070	988.43
500 WEBWARD LLC	1130016	Electrical Billing: 10/29/20-11/25/20 #16055044	630.34
500 WEBWARD LLC	125347	December 2020 Rent	27,217.97
500 WEBWARD LLC	124825	Work Orders for Office Maintenance	28.25
8x8, INC.	2845120	Phone System Services	1,439.41
Cogent Communications, Inc.	120120	Internet Service	525.00
GABRIEL, ROEDER, SMITH & CO	458883	Actuarial Services for November 2020	30,900.00
NORTHSTAR LIFE SERVICES	INV-0298	Servicing Fee	654.00
THE TOWNSEND GROUP	US201-0001180	Professional Services - November 2020	9,562.50
UHY Advisors MI, Inc.	TS-2020-0060	Professional IT Services for November 2020	37,012.50
VANOVERBEKE MICHAUD & TIMMONY, P.C.	1020	General Counsel Matters for October 2020	26,645.00
VANOVERBEKE MICHAUD & TIMMONY, P.C.	1120	General Counsel Matters for November 2020	26,645.00
<b>Cash Account/Payment Method Total:</b>		<b>12 Documents</b>	<b>162,248.40</b>

HUNT - VEN	CHECK	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
ALLEGRA	78256011	Self Service Mailings	390.84
CANON SOLUTIONS AMERICA, INC	4034542761	Copier Maintenance	122.23
CINTAS CORPORATION-300	4068487388	Floor Mats	130.65
COMCAST	111720	High Speed Internet	202.73
EASY VERIFICATION INC	20-54727	Member Verification Requests	4.00
FEDEX	7-192-74563	FedEx Mailing	26.46

FEDEX	7-200-20775	FedEx Mailing	26.59
FEDEX	7-206-88800	FedEx Mailing	26.59
First CHOICE Coffee Services	732891	Equipment Rental	30.00
IRON MOUNTAIN	189058	Data Domain Service	1,344.66
IRON MOUNTAIN	202246649	Storage CDs	1,062.70
Iron Mountain Records Management	DCYP329	Records Storage	2,293.36
K&F ASSOCIATES (aka TAPE4BACKUP)	610064	Backup Tape Supply	497.50
Quadient Leasing USA, Inc (formerly MailFinance)	N8586065	Mail Machine Lease Payment 12/17/20-3/16/21	545.77
SHRED-IT USA	8180897711	Shredding Service Charges	49.72
THOMAS SHEEHAN	123120	Trustee Stipend	866.67
TRANSUNION RISK & ALT DATA SOLUTIONS INC	3712221-202011-1	Research Services	25.00
United States Postal Service	120420	Prepayment for Neopost Postage Funds	4,000.00
WELLS FARGO VENDOR FINANCIAL SVCS, LLC	104393647	Printer Maintenance	129.10
WENDELL ANTHONY	123120	Trustee Stipend	866.67
<b>Cash Account/Payment Method Total:</b>		<b>20 Documents</b>	<b>12,641.24</b>

**Investment Committee Disbursement Acknowledgements**

HUNT VEND	ACH	US			
Vendor Name			Invoice Number	Invoice Description	Amount To Pay
			0008	Contractor Fee for Kevin Kenneally - October 2020	9,583.33
			0009	Contractor Fee for Kevin Kenneally - November 202	9,583.33
<b>Cash Account/Payment Method Total:</b>			<b>2</b>	<b>Document</b>	<b>19,166.66</b>

\* Payment amount is estimated based on the effective date 12/14/2020

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and Chairperson Sheehan – 10

Nays: None

**Re: Refunds of Accumulated Contributions (Annuity Savings Fund)**

Resolution Moved By: Trustee Hall-Wagner- Supported By: Trustee Perkins

**RESOLVED**, that the contributions to the Annuity Savings Fund by members of the General Retirement System, including interest, as set forth in the following:

**List No. 7495 - \$ 475,620.85**

**List No. 7496 - \$ 312,343.60**

be **REFUNDED**, pending audit by the Retirement Systems' Accounting Staff.

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and Chairperson Sheehan – 10

Nays: None

**Re: Employee Loan Program December 9, 2020**

Resolution Moved By Trustee Hall-Wagner- Supported By: Trustee Perkins



**RESOLVED**, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$92,773.00** including interest, be hereby **APPROVED**.

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and Chairperson Sheehan – 10

Nays: None

**Re: Employee Loan Program December 16, 2020**

Resolution Moved By Trustee Hall-Wagner- Supported By: Trustee Perkins

**RESOLVED**, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$36,442.00** including interest, be hereby **APPROVED**.

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and Chairperson Sheehan – 10

Nays: None

**Re: Minutes/Journal No. 4270- (11/18/20)**

Resolution Moved By: Trustee Hall-Wagner - Supported By: Trustee Cowan

**RESOLVED**, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting **No. 4270** held on **November 18, 2020**, be hereby **APPROVED** as recorded and submitted.

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and Chairperson Sheehan – 10

Nays: None

**ASSISTANT EXECUTIVE DIRECTOR'S REPORT**

Assistant Executive Director, **Gail A. Oxendine**, had no formal report but discussed the following with the Board of Trustees:

- 2021 GRSD Meeting Calendar

<b><u>MEETING DATE</u></b>	<b><u>MEETING NUMBER</u></b>
<b>January 06, 2021</b>	<b>4273</b>
<b>January 20, 2021</b>	<b>4274</b>
<b>February 03, 2021</b>	<b>4275</b>
<b>February 17, 2021</b>	<b>4276</b>
<b>March 03, 2021</b>	<b>4277</b>
<b>March 17, 2021</b>	<b>4278</b>
<b>April 07, 2021</b>	<b>4279</b>
<b>April 21, 2021</b>	<b>4280</b>
<b>May 05, 2021</b>	<b>4281</b>
<b>May 19, 2021</b>	<b>4282</b>
<b>June 02, 2021</b>	<b>4283</b>
<b>June 16, 2021</b>	<b>4284</b>
<b>July 07, 2021</b>	<b>4285</b>
<b>July 21, 2021</b>	<b>4286</b>
<b>August 04, 2021</b>	<b>4287</b>
<b>August 18, 2021</b>	<b>4288</b>
<b>September 01, 2021</b>	<b>4289</b>
<b>September 15, 2021</b>	<b>4290</b>
<b>October 06, 2021</b>	<b>4291</b>
<b>October 20, 2021</b>	<b>4292</b>
<b>November 03, 2021</b>	<b>4293</b>
<b>November 17, 2021</b>	<b>4294</b>
<b>December 01, 2021</b>	<b>4295</b>
<b>December 15, 2021</b>	<b>4296</b>

Trustee Cowan moved to approve the 2021 GRS Meeting Calendar. Trustee Nickleberry supported. The motion passed unanimously.

## **EXECUTIVE DIRECTOR'S REPORT**

Executive Director, **David Cetlinski**, had no formal report but discussed the following with the Board of Trustees:

- Procentia Update

1099 will be issued the middle of January.

## **CHIEF INVESTMENT OFFICER'S REPORT**

**Kevin Kenneally**, discussed the following with the Board of Trustees:

- NEPC Materials

NEPC will make a presentation on January 6, 2021 (tentative).

Trustee Anthony moved to approve the request to move to Mix B asset allocation in order to start the process of liquidating hedge funds. Trustee Nickleberry supported. The motion passed unanimously.

- **Trustee Perkins left the meeting for the day at 11:06 am.**

## **Presentations**

### **Plante Moran**

Representatives Michelle Watterworth, Ali Hijazi and Spencer Tawa of Plante Moran discussed the following with the Board of Trustees:

#### **Audit Presentation:**

- Statement of Fiduciary Net Position (Balance Sheet)
- Statement of Changes in Fiduciary Net Position (Income Statement)
- Net Position Trend
- Net Pension Liability Trend
- Communication with those Charged with Governance
  - Internal Control Related Matters
  - Materials Weakness
  - Significant Deficiencies
- GRS End of Audit Letter
- GRS Financial Statements
- GRS Response to Audit Findings

**RE: Review and Approval of the GRSD Annual Audit of Component I and II**

Resolution Moved By: Trustee Cowan - Supported By: Trustee Anthony

**WHEREAS**, the Board of Trustees of the General Retirement System of the City of Detroit (“Board”) serves in a fiduciary capacity and is vested with the authority and fiduciary responsibility for the administration, management, and operation of the Retirement System (the “GRSD”), and

**WHEREAS**, the provisions of the plan are subject to the applicable provisions of the Internal Revenue Code, applicable state law, the applicable charter and ordinance provisions of the City of Detroit, the Combined Plan for the General Retirement System and applicable collective bargaining agreements, and

**WHEREAS**, the Board is in receipt of: (a) the Independent Auditor’s Report for the year ended June 30, 2020 titled “Combined Plan for the General Retirement System of the City of Detroit Financial Report with Supplemental Information” dated December 7, 2020 which contains an “unqualified opinion letter”; and, (b) an Audit Presentation Booklet, both as prepared by its auditor, Plante Moran, PLLC, (collectively the “GRSD Annual Audit”), and

**WHEREAS**, pursuant to Section 15.2 and Exhibit I.A. 332 of the Eighth Amended Plan of Adjustment, and in accordance with MCL Section 38.1133g(3)(f), the GRSD Investment Committee is required to review and approve, prior to final issuance, all annual audits and actuarial and financial reports prepared on behalf of the Retirement System, and

**WHEREAS**, the Board has formally received the Investment Committee’s resolution to approve the GRSD Annual Audit, therefore be it

**RESOLVED**, that the Board hereby approves and authorizes the issuance of the GRSD Annual Audit of the General Retirement System of the City of Detroit for the fiscal year ending June 30, 2020, and be it further

**RESOLVED**, the Board recommends that copies of the GRSD Annual Audit be forwarded to (a) the GRSD Investment Committee, (b) the Foundation for Detroit’s Future and (c) such other appropriate City and state representatives in accordance with the Plan of Adjustment and corresponding documents, and be it further

**RESOLVED**, that a copy of this resolution be maintained in the Retirement System records.

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and Chairperson Sheehan – 10

Nays: None

## **Republic Underwriters, Inc**

Representative Scott Dickinson of Republic Underwriters, Inc discussed the following with the Board of Trustees:

➤ Fiduciary Liability Insurance Renewal

The present carrier, Hudson Insurance Company, provided a renewal quote with limit of Liability of \$15,000,000 with a \$250,000 deductible. The current premium is \$301,861. The 2020-2021 renewal premium is \$310,916.

Trustee Anthony moved to approve the renewal of the 2020-2021 Fiduciary Insurance. Trustee Naglick supported. The motion passed unanimously.

## **GENERAL COUNSEL'S REPORT**

General Counsel **Michael VanOverbeke** discussed the following matters with the Board of Trustees:

- Investment Committee Reappointment of Anthony Estell
- Auditor Response Letter
- GASB 67/68 Financial Reports
- Lenny Jackson MERC Case Update
- Banyan Realty – Fort Shelby Update

### **RE: Recommendation for the Reappointment and Continued Service of Anthony Estell**

Motion By: Trustee Cowan - Support By: Trustee Naglick

**WHEREAS**, the Investment Committee of the General Retirement System of the City of Detroit (“GRSD”) serves in a fiduciary capacity and was established for the purpose of making recommendations to and approving actions by the Board of Trustees of the General Retirement System of the City of Detroit (“GRSD Board”), and

**WHEREAS**, pursuant the Combined Plan Document, the Investment Committee shall consist of seven (7) members; five (5) of whom are independent members pursuant to Section 1.20(1) of the Combined Plan Document, and

**WHEREAS**, pursuant to Section 1.21 of the Combined Plan Document “[s]uccessor independent Investment Committee members shall be recommended by a majority of the remaining independent Investment Committee members and shall be confirmed by the Board and the Treasurer of the State of Michigan (‘State Treasurer’), in consultation with the Foundation [for Detroit’s Future] (‘Foundation’), pursuant to such rules and regulations

as may be adopted by the Investment Committee (provided that such rules are not inconsistent with the Governance Term Sheet or the Plan of Adjustment)", and

**WHEREAS**, the term of the Committee Member Anthony Estell, who was appointed to fill the unexpired term of Kerrie VandenBosch, is set to expire on December 31, 2020, and **WHEREAS**, the Investment Committee and the remaining independent Investment Committee members have considered Mr. Estell's qualifications and continued service to the Investment Committee, therefore be it

**RESOLVED**, that the Investment Committee hereby confirms the recommendation of the remaining independent Investment Committee members that Anthony Estell continue as a successor independent Investment Committee member for a full six-year term, and be it further

**RESOLVED**, that the Investment Committee recommends to the GRSD Board, the State Treasurer and the Foundation for Detroit's Future that Mr. Estell continue as a successor independent Investment Committee member for a full six-year term, and be it further

**RESOLVED**, that a copy of this resolution be forwarded to the GRSD Board, the State Treasurer and the Foundation requesting confirmation of such reappointment, and be it further

**RESOLVED**, that a copy of this resolution be maintained in the Investment Committee's and the Retirement System's records.

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Naglick, Nickleberry, Perkins, and Chairperson Sheehan – 10

Nays: None

**Re: Lenny Jackson MERC Case**

The Board has received the final decision regarding the Lenny Jackson MERC Case. All claims filed against the Pension System have been dismissed.

**PUBLIC COMMENT**

- Kathleen Colin thanked the Board and all those that participated in the NASP Pension and Financial Services Virtual Conference which was held December 7 – 10, 2020.

**NEW BUSINESS/OLD BUSINESS**

- VEBA Letter – Request from Ed McNeil

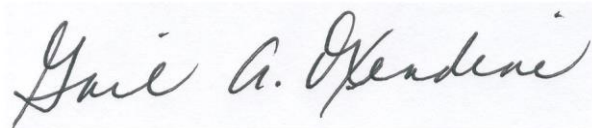
This matter was referred to the Human Resources Department for further consideration.

**ADJOURNMENT**

***Trustee Cowan moved to adjourn meeting #4272. Trustee Nickleberry supported.***

There being no further business before the Board, **Chairperson Sheehan** adjourned the meeting at 11:43 a.m. The Board's next meeting is scheduled for **Wednesday, January 06, 2021**, at 10:00 a.m. in the Retirement System's Conference Room; 500 Woodward Avenue, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script that reads "Gail A. Oxendine". The signature is written in black ink on a light-colored background.

GAIL OXENDINE, ASSISTANT EXECUTIVE DIRECTOR