

MEETING NO. 4279  
JOURNAL OF PROCEEDINGS  
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM  
OF THE CITY OF DETROIT  
HELD **APRIL 07, 2021**

10:00 A.M.

RETIREMENT SYSTEMS CONFERENCE ROOM  
TELE-CONFERENCE  
ALLY CENTER, 500 WOODWARD AVENUE; SUITE 3000  
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

Wendell Anthony	Trustee
Scott Benson	Ex-Officio Trustee/City Council Member
Jermaine Brown	Trustee
Tasha L. Cowan	Trustee
Kimberly Hall-Wagner	Trustee/Vice- Chairperson
Christa McLellan	Ex-Officio Trustee/City Treasurer
June Nickleberry	Trustee
Crystal Perkins	Trustee
Thomas Sheehan	Trustee/Chairperson

TRUSTEES EXCUSED

John Naglick	Ex-Officio Trustee/Deputy CFO
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TRUSTEES ABSENT

None

ALSO PRESENT

Gail A. Oxendine	Assistant Executive Director
Ryan Bigelow	Chief Investment Officer
Michael VanOverbeke	General Counsel
Marcella Brewer	Recording Secretary

STAFF EXCUSED

David Cetlinski	Executive Director
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CHAIRPERSON

**Thomas Sheehan**

The Board's Administrative Assistant took a verbal Roll Call at 10:07 a.m. and Trustee Sheehan called the meeting to order. This meeting was held as a teleconference in accordance with the Michigan Open Meetings Act, and as a result of the Michigan Governor's State of Emergency relative to the COVID – 19 Pandemic.

**Present at Roll Call: Jermaine Brown (Livonia, MI), Tasha Cowan (Macomb County, MI), Kimberly Hall-Wagner (Detroit, MI), Christa McLellan (Livonia, MI), June Nickleberry (Detroit, MI), Crystal Perkins (Detroit, MI) and Chairperson Thomas Sheehan (Royal Oak, MI).**

**Re: Service Retirement(s)**

Motion By: Trustee Nickleberry - Supported By: Trustee Hall-Wagner

**RESOLVED**, that the application(s) for **SERVICE RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Mohamad Jaber – Executive Management – Water & Sewerage
SERVICE CREDIT	23-06
EFFECTIVE DATE	03-13-21

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**Re: Vested Retirement(s)**

Motion By: Trustee Nickleberry- Supported By: Trustee Hall-Wagner

**RESOLVED**, that the application(s) for **VESTED RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	David Alanis, Jr. – Water Plant Operator – Water & Sewerage
SERVICE CREDIT	15-04
EFFECTIVE DATE	03-06-21

**VESTED RETIREMENTS - continued**

NAME, TITLE, DEPARTMENT	Peter L. Barnet – Asoc Art Cur-ES&D AR - Arts
SERVICE CREDIT	14-01
EFFECTIVE DATE	03-19-21
NAME, TITLE, DEPARTMENT	Maydell Bell – Env Control Inspector - DPW
SERVICE CREDIT	18-10
EFFECTIVE DATE	04-01-21
NAME, TITLE, DEPARTMENT	Dale Flowers – Plant Technician – Water & Sewerage
SERVICE CREDIT	11-07
EFFECTIVE DATE	04-01-21
NAME, TITLE, DEPARTMENT	Betty A. Grant – Com Nutrition Asst - Health
SERVICE CREDIT	23-09
EFFECTIVE DATE	03-12-21
NAME, TITLE, DEPARTMENT	Lee Greenhill – TEO - Transportation
SERVICE CREDIT	15-00
EFFECTIVE DATE	04-01-21
NAME, TITLE, DEPARTMENT	Olga C. Johnson – Lab Rel Spec II – Human Resources
SERVICE CREDIT	19-01
EFFECTIVE DATE	04-01-21
NAME, TITLE, DEPARTMENT	Keith Miller – RCPO - DPW
SERVICE CREDIT	10-08
EFFECTIVE DATE	03-12-21
NAME, TITLE, DEPARTMENT	Haleema Moore – Adm Spec I - Airport
SERVICE CREDIT	19-09
EFFECTIVE DATE	05-01-21
NAME, TITLE, DEPARTMENT	Frank O. Nwabuokey – Vehicle Operator I - DPW
SERVICE CREDIT	13-00
EFFECTIVE DATE	04-01-21

**VESTED RETIREMENTS - continued**

NAME, TITLE, DEPARTMENT	Belinda Robinson – Emer Serv Operator – Police (Civilian)
SERVICE CREDIT	13-01
EFFECTIVE DATE	03-26-21

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**Re: Hybrid Retirement(s)**

Motion By: Trustee Nickleberry- Supported By: Trustee Hall-Wagner

**RESOLVED**, that the application(s) for a **HYBRID RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Maydell Bell – Env Control Inspector - DPW
SERVICE CREDIT	02-06
EFFECTIVE DATE	04-01-21

NAME, TITLE, DEPARTMENT	Albert Bowers – Automotive Fleet Tech – Water & Sewerage
SERVICE CREDIT	05-11
EFFECTIVE DATE	08-29-20

NAME, TITLE, DEPARTMENT	Mohamad Jaber – Executive Management – Water & Sewerage
SERVICE CREDIT	06-06
EFFECTIVE DATE	03-13-21

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**CHANGE OF COMPUTATION  
FROM DUTY DISABILITY  
TO SERVICE RETIREMENT**

Motion By: Trustee Nickleberry - Supported By: Trustee Hall-Wagner

**RESOLVED**, that the application(s) for a **CHANGE IN COMPUTATION FROM NON-DUTY DISABILITY TO SERVICE RETIREMENTS** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Bryan K. Bayless – Detention Facility Officer- M PRI - Police (Civilian)
SERVICE CREDIT	12-08
EFFECTIVE DATE	08-31-20

NAME, TITLE, DEPARTMENT	Renetta Major – Building Attendant A - Recreation
SERVICE CREDIT	10-04
EFFECTIVE DATE	11-11-20

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**RECEIPTS:**

**The Board received the following receipts for Acknowledgment:**

GENERAL RETIREMENT SYSTEM  
CITY OF DETROIT

MEETING NO.4279  
APRIL 07, 2021

Cash Receipts  
Company: RSCD-General  
Cash Account: HYBLIQRES  
Start Date: 3/12/2021  
End Date: 4/2/2021

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/C	Receipt
3/19/2021	CA	Cash Entry	002657	Pre tax pension contributions 3-19-21	R/C	133.08
3/24/2021	CA	Cash Entry	002661	After Tax Annuity Contributions 3-26-21 (Rec'd 3-24-21)	R/C	920.15
3/24/2021	CA	Cash Entry	002662	Pre tax pension contributions 3-26-21 (Rec'd 3-24-21)	R/C	1,792.42
3/25/2021	CA	Cash Entry	002663	After Tax Annuity Contributions 3-26-21 (Rec'd 3-25-21)	R/C	210,398.19
3/25/2021	CA	Cash Entry	002664	Pre tax pension contributions 3-26-21 (Rec'd 3-25-21)	R/C	350,328.12
3/30/2021	CA	Cash Entry		After-tax Annuity and Pre tax pension contributions 3-30-21	-/C	279.96
						563,851.92

Cash Receipts  
Company: RSCD-General  
Cash Account: LIQ RESERV  
Start Date: 3/12/2021  
End Date: 4/2/2021

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/C	Receipt
3/17/2021	CA	Cash Entry	002666	Loan Deductions 3-12-21	R/C	52,645.33
3/26/2021	CA	Cash Entry	002667	Loan Deductions 3-19-21	R/C	2,990.48
3/31/2021	CA	Cash Entry		Loan Deductions 3-26-21	-/C	55,961.41
						111,597.22

**Total Receipts** 675,449.14

**Re: Fees and Expenses**

Resolution Moved By: Trustee Hall-Wagner- Supported By: Trustee Anthony

**WHEREAS**, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

**WHEREAS**, the Board has been requested to approve payment of said Fees and Expenses,

**THEREFORE, BE IT RESOLVED**, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

Disbursement Report

Account	Payment Method	Currency
LIQ RESERV	Wire Transfer	US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
Bridgett Hardy	033121BH	IT Contractual Wages - March 2021	3,929.29
James R. Hollins	033121JH	IT Contractual Wages - March 2021	3,484.42
Raymond R. Tchou	033121RT	IT Contractual Wages - March 2021	6,514.90
Venkat Rallapalli / Highbrow Systems, Inc.	033121VR	IT Contractual Wages - March 2021	8,490.71
Cash Account/Payment Method Total:			4 Documents 22,419.32

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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
500 WEBWARD LLC	1163769	Electrical Billing: 2/25/21-3/29/21 #16055070	1,157.83
500 WEBWARD LLC	1163768	Electrical Billing: 2/25/21-3/29/21 #16055044	787.29
500 WEBWARD LLC	134468	April 2021 Rent	27,217.97
BRANDYWINE GLOBAL INVESTMENT MANAGEMENT	20176	Management Fees 4th Qtr '19	62,962.52
BRANDYWINE GLOBAL INVESTMENT MANAGEMENT	23489	Management Fees 1st Qtr '21	46,836.04
FRANK RUSSELL COMPANY	1652035123	Russell Indexes Standard 1/1/21-3/31/21	125.00
GABRIEL, ROEDER, SMITH & CO	460986	EDRO Calculations for James Sims	1,500.00
Iron Mountain Records Management	DLYX863	Records Storage	2,313.85
NEPC, LLC	20210331-149-315	Management Fees - 1st Qtr '21	132,128.89
Premier Parking (fka Ultimate Parking)	124772	Validation Charges - February 2021	90.00
Premier Parking (fka Ultimate Parking)	125091	Parking - April 2021	138.60
Premier Parking (fka Ultimate Parking)	125516	Parking - April 2021	1,986.60
PZENA INVESTMENT MANAGEMENT, LLC	21088-2-001	Management Fees 1st Qtr '21	53,308.49
Cash Account/Payment Method Total:			13 Documents 330,553.08

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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
ALLEGRA	80697011	Direct Deposit Letter Mailings	590.78
AVALON TECHNOLOGIES INC.	7792	Professional Services	4,400.00
CINTAS CORPORATION-300	4078895037	Floor Mats	130.65
COMCAST	031721	High Speed Internet (Acct #8529 10 205 0807923)	203.09
F. LOGAN DAVIDSON, P.C.	210402.1	GRS RP General Corp-General Corporate Svcs	756.00
F. LOGAN DAVIDSON, P.C.	210402.2	GRS RP Gen Corp Reimb Out-of-Pocket Exp	1,875.00
FEDEX	7-316-85698	Mailing	29.44
FEDEX	7-324-09937	Mailing	78.43
First CHOICE Coffee Services	756922	Coffee Supplies	140.71
First CHOICE Coffee Services	759004	Equipment Rental	30.00
MELISSA DATA CORP	5396661	Imaging Software License Renewal: 4/4/21-4/2/22	1,497.50
METCOM	116366	Office Supplies	175.86
SHRED-IT USA	8181677569	Shredding Service Charges	49.72
XEROX	012815469	Printer Maintenance	7.65
Cash Account/Payment Method Total:			14 Documents 9,964.83

**Investment Committee Disbursement Acknowledgements**

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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
KJK ASSOCIATES, LLC	0013	Contractor Fee for Kevin Kenneally - March 2021	9,583.33
Cash Account/Payment Method Total:			1 Document 9,583.33

\* Payment amount is estimated based on the effective date 4/5/2021

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**Re: Refunds of Accumulated Contributions (Annuity Savings Fund)**

Resolution Moved By: Trustee Hall-Wagner - Supported By: Trustee Perkins

**RESOLVED**, that the contributions to the Annuity Savings Fund by members of the General Retirement System, including interest, as set forth in the following:

**List No. 7510 - \$ 209,801.23**

**List No. 7511 - \$ 152,748.97**

**List No. 7512 - \$ 480,679.84**

be **REFUNDED**, pending audit by the Retirement Systems' Accounting Staff.

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**Re: Employee Loan Program March 24, 2021**

Resolution Moved By Trustee Hall-Wagner- Supported By: Trustee Perkins

**RESOLVED**, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$31,754.00** including interest, be hereby **APPROVED**.

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**Re: Employee Loan Program March 31, 2021**

Resolution Moved By Trustee Hall-Wagner- Supported By: Trustee Perkins

**RESOLVED**, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$24,691.00** including interest, be hereby **APPROVED**.

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None



**Re: Employee Loan Program April 07, 2021**

Resolution Moved By Trustee Hall-Wagner- Supported By: Trustee Perkins

**RESOLVED**, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$10,000.00** including interest, be hereby **APPROVED**.

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**Re: Minutes/Journal No. 4277- (03/03/21)**

Resolution Moved By: Trustee Hall-Wagner - Supported By: Trustee Perkins

**RESOLVED**, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting **No. 4277** held on **March 3, 2021**, be hereby **APPROVED** as recorded and submitted.

Yeas: Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan  
- 7

Nays: None

**Trustee Benson joined the meeting at 10:12 am (Detroit, MI)**

**EXECUTIVE DIRECTOR'S REPORT**

Executive Director, **David Cetlinski**, had no formal report but discussed the following with the Board of Trustees:

- Staff will no longer furlough after Friday, April 9, 2021. Staff will continue to work remotely.
- Direct Deposit – Pay Cards

**Trustee Anthony joined the meeting at 10:13 am (Detroit, MI)**

**CHIEF INVESTMENT OFFICER'S REPORT**

Chief Investment Officer, **Ryan Bigelow**, discussed the following with the Board of Trustees:

- CIO Report
- Black & Blue – March 31, 2021

- Investment Committee Meeting, April 19, 2021.
- Termination of Pzena (Small Cap) and transfer the assets to Ernest Partners.
- Termination of Brandywine and transfer assets to the Fixed Income Fund Garcia Hamilton.

### **GENERAL COUNSEL'S REPORT**

General Counsel **Michael VanOverbeke** discussed the following matters with the Board of Trustees:

- DRO
- Open Meetings Act

#### **RE: DRO**

#### **Re: Kevin J. Quiggle v. Melinda Gaska** **Wayne County Circuit Court Case No. 05-520789-DM**

Resolution Moved By: Trustee Anthony – Supported By: Trustee Nickleberry

**WHEREAS**, the Board of Trustees is in receipt of a Domestic Relations Order for the General Retirement System of the City of Detroit (the "Order"), dated February 4, 2021, wherein Melinda Gaska, the Alternate Payee, is awarded certain rights to the benefits of Kevin J. Quiggle, the Participant, and

**WHEREAS**, pursuant to the terms of the Order, the Alternate Payee is entitled to a portion of the Participant's monthly retirement allowance payable from the Retirement System,

**WHEREAS**, said matter had been discussed with legal counsel who has opined that the applicable terms of said court order are consistent with the provisions of the Retirement System and applicable law, therefore be it

**RESOLVED**, that the Board acknowledges receipt of said court order and the Board will pay pension benefits consistent with the order as soon as administratively feasible, and further

**RESOLVED**, that a copy of this resolution be immediately attached as the top sheet of the pension file and other appropriate records be kept for the Retirement System relative to this matter, and further

**RESOLVED**, that copies of this resolution be sent to Kevin J. Quiggle, the Participant; and Melinda Gaska, the Alternate Payee.

Yeas: Anthony, Benson, Brown, Cowan, Hall-Wagner, McLellan, Nickleberry, Perkins and Chairperson Sheehan – 9

Nays: None

**PUBLIC COMMENT**

NASP Detroit will be holding a Networking and Mentoring Webinar on Thursday, April 8, 2021 at 11:30 am – 1:00 pm.

**NEW BUSINESS/OLD BUSINESS**

None

**Trustee Hall-Wagner left the meeting for the day at 10:49 am**

**ADJOURNMENT**

***Trustee Perkins moved to adjourn meeting #4279. Trustee Benson supported.***

There being no further business before the Board, **Chairperson Sheehan** adjourned the meeting at 11:01 a.m. The Board's next meeting is scheduled for **Wednesday, April 21, 2021**, at 10:00 a.m. in the Retirement System's Conference Room; 500 Woodward Avenue, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



GAIL OXENDINE, ASSISTANT EXECUTIVE DIRECTOR