

MEETING NO. 4317

JOURNAL OF PROCEEDINGS
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM
OF THE CITY OF DETROIT
HELD **SEPTEMBER 20, 2023**

10:00 A.M.
RETIREMENT SYSTEMS CONFERENCE ROOM
ALLY CENTER, 500 WOODWARD AVENUE; SUITE 3000
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

Wendell Anthony	Trustee
Jermaine Brown	Trustee/Vice-Chairperson
Reginald Jenkins	Trustee
John Naglick	Ex-Officio Trustee/Deputy CFO
June Nickleberry	Trustee
Crystal Perkins	Trustee/Chairperson
Thomas Sheehan	Trustee

TRUSTEES EXCUSED

Kimberly Hall-Wagner	Trustee
Mary Sheffield	Ex-Officio Trustee/City Council President

TRUSTEES ATTENDING REMOTELY

None

TRUSTEES ABSENT

None

ALSO PRESENT

Gail A. Oxendine	Assistant Executive Director
Kevin Kenneally	Chief Investment Officer
Michael VanOverbeke	General Counsel
Marcella Brewer	Recording Secretary

STAFF EXCUSED

David Cetlinski	Executive Director
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CHAIRPERSON
Crystal Perkins

A verbal Roll Call took place at 10:07 a.m. and Trustee Perkins called the meeting to order.

Present at Roll Call: Wendell Anthony, Jermaine Brown, Reginald Jenkins, John Naglick, June Nickleberry, Nikhil Patel, Thomas Sheehan, and Crystal Perkins-Chairperson.

Re: Service Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Jenkins

RESOLVED, that the application(s) for **SERVICE RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Glenn A. Davis – Exec Management Team – Building & Safety
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SERVICE CREDIT	14-11
EFFECTIVE DATE	09-16-23

NAME, TITLE, DEPARTMENT	Kemberly Delaney – Inspector 1 – Water & Sewerage
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SERVICE CREDIT	09-10
EFFECTIVE DATE	09-02-23

NAME, TITLE, DEPARTMENT	Robert Granger – Superintendent Trans - Transportation
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SERVICE CREDIT	08-07
EFFECTIVE DATE	09-16-23

NAME, TITLE, DEPARTMENT	Carolyn J. Harper – Head Clerk - DPW
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SERVICE CREDIT	28-02
EFFECTIVE DATE	08-19-23

NAME, TITLE, DEPARTMENT	Mohamad Labak – Automotive Research Asst - Transportation
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SERVICE CREDIT	12-04
EFFECTIVE DATE	09-02-23

SERVICE RETIREMENTS – continued

NAME, TITLE, DEPARTMENT Melinda Martin – Customer Service
Specialist – Water & Sewerage
SERVICE CREDIT 16-00
EFFECTIVE DATE 10-03-23

NAME, TITLE, DEPARTMENT Rita Y. Matthews – TEO - Transportation
SERVICE CREDIT 18-00
EFFECTIVE DATE 10-01-23

NAME, TITLE, DEPARTMENT Anita Whitehorn – Executive Admin
Assistant – Fire (Civilian)
SERVICE CREDIT 18-03
EFFECTIVE DATE 09-09-23

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-
Chairperson – 8

Nays: None

Re: Early Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Jenkins

RESOLVED, that the application(s) for **EARLY RETIREMENT** as outlined below be
hereby APPROVED:

NAME, TITLE, DEPARTMENT Glenn Jackson – Building Operator II -
Transportation
SERVICE CREDIT 20-10
EFFECTIVE DATE 09-02-23

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-
Chairperson – 8

Nays: None

Re: Vested Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Jenkins

RESOLVED, that the application(s) for **VESTED RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Grady Barnett, Jr. – Building Trades Helper - Water & Sewerage
SERVICE CREDIT	18-00
EFFECTIVE DATE	10-01-23

NAME, TITLE, DEPARTMENT	Aaron Bird – Senior Accountant – Water & Sewerage
SERVICE CREDIT	15-10
EFFECTIVE DATE	10-01-23

NAME, TITLE, DEPARTMENT	Cassell Mathews – Senior Storekeeper – Public Lighting
SERVICE CREDIT	17-07
EFFECTIVE DATE	09-01-23

NAME, TITLE, DEPARTMENT	Anthony Neal – RCPO – DPW
SERVICE CREDIT	12-02
EFFECTIVE DATE	09-01-23

NAME, TITLE, DEPARTMENT	Phyllis Potts – Vehicle Operator 1 - DPW
SERVICE CREDIT	13-02
EFFECTIVE DATE	09-07-23

NAME, TITLE, DEPARTMENT	Shawnsey Walker – RCPO - DPW
SERVICE CREDIT	20-11
EFFECTIVE DATE	08-29-23

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

Re: Hybrid Retirement(s)

Motion By: Trustee Sheehan - Supported By: Trustee Jenkins

RESOLVED, that the application(s) for a **HYBRID RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Grady Barnett, Jr. – Building Trades Helper - Water & Sewerage
SERVICE CREDIT	01-02
EFFECTIVE DATE	10-01-23

NAME, TITLE, DEPARTMENT	Aaron Bird – Senior Accountant – Water & Sewerage
SERVICE CREDIT	00-10
EFFECTIVE DATE	10-01-23

NAME, TITLE, DEPARTMENT	Wanda Brown – Plant Technician – Water & Sewerage
SERVICE CREDIT	01-00
EFFECTIVE DATE	08-08-23

NAME, TITLE, DEPARTMENT	Glenn A. Davis – Exec Management Team – Building & Safety
SERVICE CREDIT	08-10
EFFECTIVE DATE	09-16-23

NAME, TITLE, DEPARTMENT	Kemberly Delaney – Water System Repair Worker – Water & Sewerage
SERVICE CREDIT	07-08
EFFECTIVE DATE	09-02-23

NAME, TITLE, DEPARTMENT	Robert Granger – Superintendent Trans - Transportation
SERVICE CREDIT	08-10
EFFECTIVE DATE	09-16-23

NAME, TITLE, DEPARTMENT	Carolyn J. Harper – Head Clerk - DPW
SERVICE CREDIT	08-08
EFFECTIVE DATE	08-19-23

HYBRID RETIREMENTS – continued

NAME, TITLE, DEPARTMENT Mohamad Labak – Automotive Research
Asst - Transportation
SERVICE CREDIT 08-09
EFFECTIVE DATE 09-02-23

NAME, TITLE, DEPARTMENT Melinda Martin – Customer Service
Specialist – Water & Sewerage
SERVICE CREDIT 09-00
EFFECTIVE DATE 10-03-23

NAME, TITLE, DEPARTMENT Rita Y. Matthews – TEO - Transportation
SERVICE CREDIT 08-10
EFFECTIVE DATE 10-01-23

NAME, TITLE, DEPARTMENT Anita Whitehorn – Executive Admin
Assistant – Fire (Civilian)
SERVICE CREDIT 09-00
EFFECTIVE DATE 09-09-23

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-
Chairperson – 8

Nays: None

Re: Change of Computation from Duty Disability to Service Retirement (s)

Motion By: Trustee Sheehan - Supported By: Trustee Jenkins

RESOLVED, that the application(s) for a **CHANGE OF COMPUTATION FROM DUTY
DISABILITY TO SERVICE RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT Leo Jackson – General Auto Mechanic -
Transportation
SERVICE CREDIT 21-02
EFFECTIVE DATE 08-07-23

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-
Chairperson – 8

Nays: None

RECEIPTS:

The Board received the following receipts for Acknowledgment:

Cash Receipts
Company: RSCD-General
Cash Account: HYBLIQRES
Start Date: 8/12/2023
End Date: 9/15/2023

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/C	Receipt
8/16/2023	CA	Cash Entry	003695	Pretax Pension Contributions 8-16-23	R/C	651.65
8/16/2023	CA	Cash Entry	003696	Employer Pension Contributions 8-16-23	R/C	1,088.19
8/25/2023	CA	Cash Entry	003670	After Tax Annuity Contributions 8-25-23	R/C	274,008.50
8/25/2023	CA	Cash Entry	003671	Pretax Pension Contributions 8-25-23	R/C	491,407.34
8/25/2023	CA	Cash Entry	003672	Employer Pension Contributions 8-25-23	R/C	1,201,092.78
8/30/2023	CA	Cash Entry	003673	Pretax Pension Contributions 8-30-23	R/C	577.55
8/30/2023	CA	Cash Entry	003674	Employer Pension Contributions 8-30-23	R/C	1,433.15
8/31/2023	CA	Cash Entry	003688	After Tax Annuity Contributions 8-31-23	R/C	422.60
8/31/2023	CA	Cash Entry	003689	Pretax Pension Contributions 8-31-23	R/C	2,010.63
8/31/2023	CA	Cash Entry	003690	Employer Pension Contributions 8-31-23	R/C	2,015.63
9/8/2023	CA	Cash Entry		Pretax Pension and After Tax Annuity Contributions	-/C	1,206,825.82
						3,181,533.84

Cash Receipts
Company: RSCD-General
Cash Account: LIQ RESERV
Start Date: 8/12/2023
End Date: 9/15/2023

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/C	Receipt
8/25/2023	CA	Cash Entry	003658	Loan Deductions 7-21-23 (\$450.07)	R/C	450.07
8/25/2023	CA	Cash Entry	003659	Loan Deductions 7-28-23 (\$49,614.93) (Rec'd 8/25)	R/C	49,614.93
8/25/2023	CA	Cash Entry	003660	Loan Deductions 8-4-23 (\$254.19) (Rec'd 8/25)	R/C	254.19
8/25/2023	CA	Cash Entry	003661	Loan Deductions 8-11-23 (\$50,215.82)	R/C	50,215.82
8/25/2023	CA	Cash Entry	003662	Loan Deductions 8-18-23 (\$652.55) (Rec'd 8/25)	R/C	652.55
8/28/2023	CA	Cash Entry	003687	Loan Deductions 8-25-23 (\$50,192.15) (Rec'd 8/28)	R/C	50,192.15
9/6/2023	CA	Cash Entry		Loan Deductions 9-1-23	-/C	643.40
9/11/2023	CA	Cash Entry		Loan Deductions 9-8-23	-/C	50,088.99
						202,112.10
Total Receipts						3,383,645.94

Re: Fees and Expenses

Resolution Moved By: Trustee Sheehan - Supported By: Trustee Brown

WHEREAS, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

WHEREAS, the Board has been requested to approve payment of said Fees and Expenses,

THEREFORE, BE IT RESOLVED, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

Disbursement Report

Page: 1 of 3
Date: 9/5/2023 9:00 AM

Account	Payment Method	Currency
LIQ RESERV	Wire Transfer	US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
BNY Mellon	111-2023-0038907	Management Fees - 2nd Qtr '23	35,214.11
Bridgett Hardy / B Hardy Tech Services, LLC	073123BH-Retro	IT Contractual Wages - July 2023 - Retro Pay	201.08
Bridgett Hardy / B Hardy Tech Services, LLC	083123BH	IT Contractual Wages - August 2023	5,373.00
James R. Hollins	073123JH-Retro	IT Contractual Wages - July 2023 - Retro Pay	196.11
James R. Hollins	083123JH	IT Contractual Wages - August 2023	3,810.88
Raymond R. Tchou	073123RT-Retro	IT Contractual Wages - July 2023 - Retro Pay	311.78
Raymond R. Tchou	083123RT	IT Contractual Wages - August 2023	8,230.44
Venkat Rallapalli / Highbrow Systems, Inc.	073123VR-Retro	IT Contractual Wages - July 2023 - Retro Pay	411.95
Venkat Rallapalli / Highbrow Systems, Inc.	083123VR	IT Contractual Wages - August 2023	8,808.58
Cash Account/Payment Method Total:			9 Documents
			62,557.93

HUNT - VEN	ACH	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
500 WEBWARD LLC	1550250	Electrical Billing: 7/28/23-8/30/23 #16055044	852.46
500 WEBWARD LLC	1550251	Electrical Billing: 7/28/23-8/30/23 #16055070	1,051.24
500 WEBWARD LLC	226763	September 2023 Rent	27,012.46
ADP, INC	640001509	Check Printing Services	529.29
AMERICAN ARBITRATION ASSOCIATION	01-23-0000-5512-1-JH	AAA Trustee Election Services	9,152.89
CINTAS CORPORATION-300	4164373367	Floor Mats	176.29
Cogent Communications, Inc.	080123	Internet Service	650.00
FEDEX	8-225-83960	FedEx Mailing	73.97
FEDEX	8-232-51792	FedEx Mailing	74.60
FEDEX	8-240-00747	FedEx Mailing	74.93
GABRIEL, ROEDER, SMITH & CO	480211	Actuarial Services for July 2023	14,950.00
IRON MOUNTAIN	HVBN398	Records Storage	3,616.85
JP MORGAN INVESTMENT MANAGEMENT INC	20230630-1226-A	Management Fees 2nd Qtr '23	94,649.52
NEPC, LLC	20230630-150-3158-A	Expenses - 2nd Qtr '23	3,764.88

HUNT - VEN	CHECK	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
<u>Investment Committee Disbursement Acknowledgements</u>			

HUNT - VEN	CHECK	US
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Vendor Name	Invoice Number	Invoice Description	Amount To Pay
ANTHONY ESTELL	082123AE_April	Travel Reimbursement for 4/24/23 IC Meeting	175.65
ANTHONY ESTELL	082123AE_August	Travel Reimbursement for 8/14/23 IC Meeting	150.65
DORIS EWING	082923DE	Travel Reimbursement for 8/14/23 IC Meeting	605.00
Cash Account/Payment Method Total:			3 Documents
			931.30

* Payment amount is estimated based on the effective date 9/5/2023.

Disbursement Report

Page: 1 of 2
Date: 9/18/2023 9:00 AM

Account	Payment Method	Currency
LIQ RESERV	Wire Transfer	US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
Cash Account/Payment Method Total:		0 Documents	0.00

HUNT - VEN ACH US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
8x8, INC.	4015971	Phone System Services	1,527.97
CINTAS CORPORATION-300	4167227266	Floor Mats	184.18
Cogent Communications, Inc.	090123	Internet Service	650.00
FEDEX	8-247-01937	FedEx Mailing	74.77
FEDEX	8-253-26955	FedEx Mailing	75.24
Metropolis Parking (fka Premier Parking)	364191	Parking Validation Charges - July 2023	115.00
NEPC, LLC	20230930-149-3158-A	Management Fees - 3rd Qtr '23	150,567.48
NORTHSTAR LIFE SERVICES	INV-1445	Servicing Fee	338.04
PEERNET, INC	27146	Renew TIFF Image Printer Licensing and Support	897.97
PLANTE & MORAN	10063944	Financial Statement Audit for 6/30/23 & GASB 68 Audit for 6/30/22	22,250.00
THOMAS SHEEHAN	091323TS	Travel Reimbursement for MAPERS 2023 Fall Conference	1,191.33
Cash Account/Payment Method Total:		11 Documents	177,871.98

HUNT - VEN CHECK US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
EASY VERIFICATION INC	23-81012	Member Verification Requests	46.75
Eternal Security Services	23-176035	Front Desk Security	1,440.00
First CHOICE Coffee Services	936915	Equipment Rental	167.00
First CHOICE Coffee Services	929746	Water Supplies	150.86
JERMAINE BROWN	091323JB	Travel Reimbursement for MAPERS 2023 Fall Conference	1,359.16
Reginald Jenkins	091323RJ	Travel Reimbursement for MAPERS 2023 Fall Conference	1,591.33
TRANSUNION RISK & ALT DATA SOLUTIONS INC (TLOx	3712221-202308-1	TLOxp Research Services	37.50
VERIZON WIRELESS	9942950674	Verizon Wireless Charges 7/26/23-8/25/23	494.47
Cash Account/Payment Method Total:		8 Documents	5,287.07

HUNT - VEN CHECK US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
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Investment Committee Disbursement Acknowledgements

HUNT - VEN ACH US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
Cash Account/Payment Method Total:		0 Documents	0.00

* Payment amount is estimated based on the effective date 9/18/2023.

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

Re: Refunds of Accumulated Contributions (Annuity Savings Fund)

Resolution Moved By: Trustee Jenkins - Supported By: Trustee Brown

RESOLVED, that the contributions to the Annuity Savings Fund by members of the General Retirement System, including interest, as set forth in the following:

List No. 7636 - \$ 74,809.87
List No. 7637 - \$ 156,571.32
List No. 7638 - \$ 173,382.84
List No. 7639 - \$ 230,163.64

be **REFUNDED**, pending audit by the Retirement Systems' Accounting Staff.

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

Re: Employee Loan Program August 23, 2023

Resolution Moved By: Trustee Jenkins - Supported By: Trustee Brown

RESOLVED, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$52,760.00** including interest, be hereby **APPROVED**.

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

Re: Employee Loan Program August 30, 2023

Resolution Moved By: Trustee Jenkins - Supported By: Trustee Brown

RESOLVED, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$35,012.00** including interest, be hereby **APPROVED**.

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

Re: Employee Loan Program September 06, 2023

Resolution Moved By: Trustee Jenkins - Supported By: Trustee Brown

RESOLVED, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$9,108.00** including interest, be hereby **APPROVED**.

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

Re: Employee Loan Program September 13, 2023

Resolution Moved By: Trustee Jenkins - Supported By: Trustee Brown

RESOLVED, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$83,364.00** including interest, be hereby **APPROVED**.

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

Re: Employee Loan Program September 20, 2023

Resolution Moved By: Trustee Jenkins - Supported By: Trustee Brown

RESOLVED, that the disbursements for the Employee Loan Programs (Legacy and Hybrid) by members of the General Retirement System, as set forth in the amount of **\$16,582.00** including interest, be hereby **APPROVED**.

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

Re: Minutes/Journal No. 4315 (07/19/2023)

Resolution Moved By: Trustee Nickleberry- Supported By: Trustee Sheehan

RESOLVED, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting **No. 4315** held on **July 19, 2023**, be hereby **APPROVED** as recorded and submitted.

Yeas: Anthony, Brown, Jenkins, Naglick, Nickleberry, Patel, Sheehan, and Perkins-Chairperson – 8

Nays: None

PUBLIC COMMENT

Retiree Olivia Williams inquired about her ASF Recoupment.

Retiree Cedric Cook inquired about the answers to some of the questions presented at the last meeting about the members signed paperwork regarding the Claw Back.

Retiree Shirley Manus inquired about her ASF Recoupment.

Retiree Rudolph Markoe inquired about 7.5% interest charged and not negotiated. Retirement System under funded.

Retiree Benyne Goldston inquired about her ASF Recoupment.

Anita Harrell would like the board to perform an investigation. She states that someone withdrew money from her Annuity in 2015 without her knowledge.

Retiree Debra Pickett inquired about her ASF Recoupment.

Retiree Evelyn Smith inquired what is being done for pensions, it's been 10 years.

Motion: Moved by Trustee Sheehan. Trustee Anthony supported. To request City Council and Executive Branch to give consideration to petition the Bankruptcy Court to reopen the lump sum option for retirees and/or active employees, who are still subject to the ASF Recoupment, be given a revised lump sum payment option. The motion passed unanimously.

ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Assistant Executive Director, **Gail Oxendine**, had no formal report, but discussed the following with the Board of Trustees:

- Annual Audit Update
- **Trustee Jenkins left the meeting at 12:10 pm**

CHIEF INVESTMENT OFFICER'S REPORT

Chief Investment Officer, **Kevin Keneally** discussed the following with the Board of Trustees:

- Activity Log Update
- Annual Audit Update
- Cash Liquidations – Monthly Benefits
- MBVDBE Efforts
- Black & Blue Report

GENERAL COUNSEL'S REPORT

General Counsel **Michael VanOverbeke** discussed the following with the Board of Trustees:

- Open Meeting Act

Re: Open Meeting Act

Motion: Moved by Trustee Anthony. Trustee Brown supported. To authorize Chair/Vice Chair, in consultation with the Assistant Executive Director and General Counsel to make the appropriate determination in the event of a request for reasonable accommodations by a board member under the ADA for the participation in a virtual board meeting. The motion passed unanimously.

PUBLIC COMMENT

Kathleen Colin of NASP Detroit, informed the board of the upcoming Sit down Fire Chat on October 3, 2023 at the University of Detroit Mercy.

Kathleen Colin of NASP Detroit, asked Trustees to mark their calendars for the Pension and Financial Services Conference which will be held June 10 – 12, 2024 in Atlanta, Georgia.

NEW BUSINESS/OLD BUSINESS

None

Committee Reports

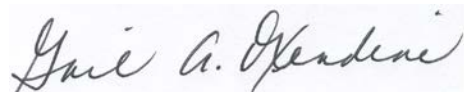
None

ADJOURNMENT

Trustee Naglick moved to adjourn meeting #4317. Trustee Brown supported.

There being no further business before the Board, **Chairperson Perkins** adjourned the meeting at 12:36 p.m. The Board's next meeting is scheduled for **Wednesday, October 18, 2023** at 10:00 a.m. in the Retirement System's Conference Room; 500 Woodward Avenue, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, reading "Gail A. Oxendine", is written over a light blue rectangular background.

GAIL OXENDINE, ASSISTANT EXECUTIVE DIRECTOR