

**MEETING NO. 2021**

**JOURNAL OF PROCEEDINGS**

**BOARD OF TRUSTEES of the GOVERNING BOARD  
of the CITY of DETROIT EMPLOYEE BENEFIT PLAN**

**HELD WEDNESDAY, JUNE 21, 2017  
RETIREMENT SYSTEMS' CONFERENCE ROOM  
ALLY DETROIT CENTER, 500 WOODWARD AVENUE, SUITE 3000  
DETROIT, MICHIGAN 48226  
9:00 A.M.**

PRESENT

James Chubb	Ex-Officio Trustee/Deputy-Treasurer
Tasha L. Cowan	Trustee/Chairperson
Brenda Jones	Ex-Officio Trustee/City Council President
June Nickleberry	Trustee/Vice-Chair
Thomas Sheehan	Trustee

EXCUSED

Lori Cetlinski	Trustee
John Naglick	Ex-Officio Trustee/Finance Director
Gail Oxendine	Trustee

ABSENT

None

ALSO PRESENT

Cynthia A. Thomas	Executive Director
Marilyn Roc Berdijo	Manager II
Michael VanOverbeke	Legal Counsel
Michael Hall	Labor Relations Director
Jeremiah Gross	Benefits Manager
TaKneisha Johnson	Administrative Assistant II

STAFF EXCUSED

None

CHAIR

**TASHA L. COWAN**

A Roll Call was taken by the Board's Administrative Assistant and Chairperson Cowan called the Meeting of the Governing Board of the City of Detroit Employee Benefit Plan to order at 9:16 a.m.

Roll Call: James Chubb Tasha L. Cowan, Brenda Jones (via teleconference) June Nickleberry and Thomas Sheehan.

Re: Minutes/Journal No. 2019

Motion By: Trustee Sheehan – Supported By: Trustee Nickleberry

**RESOLVED**, that the Minutes/Journal of Proceedings, Meeting No. 2019 of the meeting of the Governing Board of Trustees of the Employee Benefit Plan of the City of Detroit, held Wednesday, April 19, 2017, be hereby **APPROVED** as recorded and submitted.

Yeas: Chubb, Cowan, Jones, Nickleberry, and Sheehan – 5

Nays: None

Re: Death Claims – List No. 552

Motion By: Trustee Sheehan– Supported By: Trustee Nickleberry

**RESOLVED**, that the proof of death has been submitted for the deceased members on List No. 552, and further

**RESOLVED**, that payment of Death Claims in the amount of \$204,096.00 is hereby **APPROVED**.

Yeas: Chubb, Cowan, Jones, Nickleberry, and Sheehan – 5

Nays: None

**MANAGER'S REPORT**

Re: Bill Payment Request – (Disbursements)

Resolution Moved By: Trustee Sheehan – Supported By: Trustee Nickleberry

**WHEREAS**, the Governing Board of Trustees has been presented with the invoices which is referenced below requesting payment for services rendered, and

**WHEREAS**, the Governing Board is satisfied that the services were provided to the Board as requested and required by the Board; **THEREFORE BE IT**

**RESOLVED**, that subject to staff audit, the Board **APPROVES** payment of said invoice:

<b>EMPLOYEE DEATH BENEFIT PLAN</b>			
<b>LIST OF DISBURSEMENTS FOR BOARD APPROVAL</b>			
<b>June 21, 2017</b>			
<u>PAYEE</u>	<u>INVOICE DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b><u>MANAGEMENT FEES:</u></b>			
		<b>Total Management fees</b>	<b>\$ -</b>
<b><u>LEGAL FEES:</u></b>			
<b><u>OTHER EXPENSES:</u></b>			
<b>Gabriel Roeder Smith &amp; Company</b>	<b>06/14/17</b>	<b>Actuarial Services May 2017</b>	<b>767.00</b>
		<b>Total Actuarial Services</b>	<b>\$ 767.00</b>
		<b>Total Disbursements for Board Approval</b>	<b>\$ 767.00</b>

Yeas: Chubb, Cowan, Jones, Nickleberry, and Sheehan – 5

Nays: None

**BENEFIT MANAGER'S REPORT**

Michael Hall, Labor Relations Director, and Jeremiah Gross, Benefit Manager had no matters to report.

**GENERAL COUNSEL'S REPORT**

Michael VanOverbeke, General Counsel, had no matters to report.

**New/Old Business**

Trustee Sheehan had questions regarding the benefits for Active Employees on Long Term Disability

**Re: Election of Vice-Chairperson**

Motion By: Trustee Sheehan – Supported By: Trustee Chubb

**RESOLVED**, that Trustee **Lori Cetlinski** is hereby elected to serve as Vice-Chairperson of the Governing Board of Employees Benefit Plan for the term commencing July 1, 2017 and expiring June 30, 2018.

Yeas: Chubb, Cowan, Jones, Nickleberry, and Sheehan – 5

Nays: None

**ADJOURNMENT**

There being no further business before the Governing Board, **Chairperson Cowan** adjourned the meeting at 9:20 a.m. The Board's next meeting is scheduled for **Wednesday, July 19, 2017** at 9:00 a.m. in the Retirement Systems' Conference Room, Ally Detroit Center, 500 Woodward, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



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MARILYN ROC BERDIJO  
MANAGER II