

MEETING NO. 2013

JOURNAL OF PROCEEDINGS

**BOARD OF TRUSTEES of the GOVERNING BOARD
of the CITY of DETROIT EMPLOYEE BENEFIT PLAN**

**HELD WEDNESDAY, OCTOBER 19, 2016
RETIREMENT SYSTEMS' CONFERENCE ROOM
ALLY DETROIT CENTER, 500 WOODWARD AVENUE, SUITE 3000
DETROIT, MICHIGAN 48226
9:00 A.M.**

PRESENT

Lori Cetlinski	Trustee
Tasha L. Cowan	Trustee/Chair
Olga Johnson	Trustee
Brenda Jones	Ex-Officio Trustee/City Council President (via/Telephone)
June Nickleberry	Trustee/Vice-Chair
Gail Oxendine	Trustee
Thomas Sheehan	Trustee

EXCUSED

John Naglick	Ex-Officio Trustee/Finance Director
David Szymanski	Ex-Officio Trustee/City Treasurer

ABSENT

None

ALSO PRESENT

Cynthia A. Thomas	Executive Director
Michael VanOverbeke	Legal Counsel
Michael Hall	Director of Labor Relations
Jeremiah Gross	Benefits Administration
Marilyn Roc Berdijo	Manager II
TaKneisha Johnson	Recording Secretary

STAFF EXCUSED

Ryan Bigelow	Chief Investment Officer
--------------	--------------------------

CHAIR

TASHA L. COWAN

A Roll Call was taken by the Board's Recording Secretary and Chair Cowan called the Meeting of the Governing Board of the City of Detroit Employee Benefit Plan to order at 9:10 a.m.

Roll Call: Lori Cetlinski, Tasha L. Cowan, Olga Johnson, June Nickleberry, Brenda Jones (via/Teleconference), and Thomas Sheehan.

Re: Minutes/Journal No. 2010

Motion By: Trustee Sheehan – Supported By: Trustee Cetlinski

RESOLVED, that the Minutes/Journal of Proceedings, Meeting No. 2010 of the meeting of the Governing Board of Trustees of the Employee Benefit Plan of the City of Detroit, held Wednesday, August 17, 2016, be hereby **APPROVED** as recorded and submitted.

Yeas: Cetlinski, Cowan, Johnson, Jones, Nickleberry, Sheehan – 6

Nays: None

Re: Death Claims – List No. 544

Motion By: Trustee Sheehan– Supported By: Trustee Nickleberry

RESOLVED, that the proof of death has been submitted for the deceased members on List No. 544, and further

RESOLVED, that payment of Death Claims in the amount of \$65,937.00 is hereby **APPROVED**.

Yeas: Cetlinski, Cowan, Johnson, Jones, Nickleberry, Sheehan – 6

Nays: None

Note: Trustee Jones requests that she be shown as excused instead of absent on the special meeting #2012 minutes that was held on Wednesday September 21, 2016.

MANAGER'S REPORT

Re: Bill Payment Request – (Disbursements)

Resolution Moved By: Trustee Sheehan – Supported By: Trustee Nickleberry

WHEREAS, the Governing Board of Trustees has been presented with the invoices which is referenced below requesting payment for services rendered, and

WHEREAS, the Governing Board is satisfied that the services were provided to the Board as requested and required by the Board; **THEREFORE BE IT**

RESOLVED, that subject to staff audit, the Board **APPROVES** payment of said invoice:

**EMPLOYEE DEATH BENEFIT PLAN
LIST OF DISBURSEMENTS FOR BOARD APPROVAL
October 19, 2016**

<u>PAYEE</u>	<u>INVOICE</u>		<u>AMOUNT</u>
	<u>DATE</u>	<u>DESCRIPTION</u>	
<u>MANAGEMENT FEES:</u>			
Rumblin	10/11/16	Investment Advisory Fees - 2016Q3	531.00
Rumblin	10/11/16	Investment Advisory Fees - 2016Q3	274.00
		Total Management fees	<u>\$ 805.00</u>
<u>LEGAL FEES:</u>			
<u>OTHER EXPENSES:</u>			
Gabriel Roeder Smith & Company	10/05/16	Actuarial Services September 2016	767.00
		Total Disbursements for Board Approval	<u>\$ 1,572.00</u>

Yeas: Cetlinski, Cowan, Johnson, Jones, Nickleberry, Sheehan – 6

Nays: None

MANAGER'S REPORT – (Cont)

The following three members are requesting to have their **Election of Death Benefit Lump Sum Cash Option** applications honored citing that they never received the forms because they were either out of the country or had moved. The Board of Trustees discussed the matter at length involving the three members as follows:

Re: Request for Refund of Death Benefit Lump Sum Cash Option

Motion By: Trustee Jones – Supported By: Trustee Sheehan

Motion to approve Arnold C. Smedes's request for his Death Benefit Lump Sum Cash refund:

Yeas: Cetlinski, Cowan, Johnson, Jones, Nickleberry, Sheehan – 6

Nays: None

➤ ***Trustee Oxendine entered the board room at 9:28 a.m.***

Re: Request for Refund of Death Benefit Lump Sum Cash Option

Motion By: Trustee Cetlinski – Supported By: Trustee Nickleberry

Motion to deny Parvin Bolourchi's request for his Death Benefit Plan Lump Sum Cash refund based on insufficient documentation.

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Oxendine Sheehan – 6

Nays: Jones- 1

Re: Request for Refund of Death Benefit Lump Sum Cash Option

Motion By: Trustee Sheehan – Supported By: Trustee Nichleberry

Motion to deny Ci Qing Zhou's request for his Death Benefit Plan Lump Sum Cash refund pending sufficient verification of why the application was submitted late.

Yeas: Cetlinski, Cowan, Johnson, Jones, Nickleberry, Oxendine, Sheehan – 7

Nays: None

~Concludes Manager's Report~

BENEFIT MANAGER'S REPORT

Michael Hall, Labor Relations Director and Jeremiah Gross of Benefits Administration reported City of Detroit Open Enrollment date of November 1, 2016. The Board was also informed that Benefits Administration is now allowing the retired spouses of active City of Detroit employees the opportunity to be added to the active employees' medical plan.

SPECIAL LEGAL COUNSEL'S REPORT

Special Legal Counsel Michael VanOverbeke conducted discussion on the General Retiree Health Care Trust letter Loan Agreement and where the VEBA now stands.

Re: General RHC Trust Loan Agreement

Motion By: Trustee Sheehan – Supported By: Trustee Cetlinski

Request consideration of the complete forgiveness of all principal and interest owed by the General RHC Trust or (Retiree Health Care) to the Employee Benefit Plan as discussed which becomes due on December 1, 2016.

Yeas: Cetlinski, Cowan, Jones, Oxendine, Sheehan – 5

Nays: Johnson and Nickleberry - 2

- The Board Adjourned at 10:06 a.m.

ADJOURNMENT

There being no further business before the Governing Board, **Chair Cowan** adjourned the meeting at 10:06 a.m. The Board's next meeting is scheduled for **Wednesday, November 16, 2016** at 9:00 a.m. in the Retirement Systems' Conference Room, Ally Detroit Center, 500 Woodward, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



MARILYN ROC BERDIJO
MANAGER II