

MEETING NO. 2017

JOURNAL OF PROCEEDINGS

**BOARD OF TRUSTEES of the GOVERNING BOARD
of the CITY of DETROIT EMPLOYEE BENEFIT PLAN**

**HELD WEDNESDAY, FEBRUARY 15, 2017
RETIREMENT SYSTEMS' CONFERENCE ROOM
ALLY DETROIT CENTER, 500 WOODWARD AVENUE, SUITE 3000
DETROIT, MICHIGAN 48226
9:00 A.M.**

PRESENT

Lori Cetlinski	Trustee
Tasha L. Cowan	Trustee/Chairperson
Brenda Jones	Ex-Officio Trustee/City Council President (via/Telephone)
Olga Johnson	Trustee
June Nickleberry	Trustee/Vice-Chair
Gail Oxendine	Trustee
Thomas Sheehan	Trustee

EXCUSED

John Naglick	Ex-Officio Trustee/Finance Director
Debra Pospiech	Ex-Officio Trustee/Deputy-Treasurer

ABSENT

None

ALSO PRESENT

Cynthia A. Thomas	Executive Director
Marilyn Roc Berdijo	Manager II
Michael Hall	Director of Labor Relations
Jeremiah Gross	Benefits Administration
TaKneisha Johnson	Administrative Assistant II

STAFF EXCUSED

Michael VanOverbeke	Legal Counsel
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CHAIR

TASHA L. COWAN

A Roll Call was taken by the Board's Administrative Assistant and Chairperson Cowan called the Meeting of the Governing Board of the City of Detroit Employee Benefit Plan to order at 9:09 a.m.

Roll Call: Lori Cetlinski, Tasha L. Cowan, Olga Johnson, Brenda Jones, June Nickleberry, and Thomas Sheehan.

Re: Minutes/Journal No. 2015

Motion By: Trustee Sheehan – Supported By: Trustee Cetlinski

RESOLVED, that the Minutes/Journal of Proceedings, Meeting No. 2015 of the meeting of the Governing Board of Trustees of the Employee Benefit Plan of the City of Detroit, held Wednesday, December 21, 2016, be hereby **APPROVED** as recorded and submitted.

Yeas: Cetlinski, Cowan, Johnson, Jones, Nickleberry, Sheehan – 6

Nays: None

Re: Death Claims – List No. 548

Motion By: Trustee Jones– Supported By: Trustee Sheehan

RESOLVED, that the proof of death has been submitted for the deceased members on List No. 548, and further

RESOLVED, that payment of Death Claims in the amount of \$32,457.00 is hereby **APPROVED**.

Yeas: Cetlinski, Cowan, Johnson, Jones, Nickleberry, Sheehan – 6

Nays: None

MANAGER'S REPORT

Re: Bill Payment Request – (Disbursements)

Resolution Moved By: Trustee Sheehan – Supported By: Trustee Cetlinski

WHEREAS, the Governing Board of Trustees has been presented with the invoices which is referenced below requesting payment for services rendered, and

WHEREAS, the Governing Board is satisfied that the services were provided to the Board as requested and required by the Board; **THEREFORE BE IT**

RESOLVED, that subject to staff audit, the Board **APPROVES** payment of said invoice:

EMPLOYEE DEATH BENEFIT PLAN			
LIST OF DISBURSEMENTS FOR BOARD APPROVAL			
February 15, 2017			
<u>PAYEE</u>	<u>INVOICE DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>MANAGEMENT FEES:</u>			
		Total Management fees	\$ -
<u>LEGAL FEES:</u>			
<u>OTHER EXPENSES:</u>			
Gabriel Roeder Smith & Company	02/13/17	Actuarial Services January 2017	767.00
		Total Actuarial Services	\$ 767.00
		Total Disbursements for Board Approval	\$ 767.00

Yeas: Cetlinski, Cowan, Johnson, Jones, Nickleberry, Sheehan – 6

Nays: None

- 1099 Miscellaneous
- Death Benefit Cash option- retirees are concerned that the mailing window on the envelope is too large, thereby exposing personal information

Trustee Jones inquired about the length of time to have phone calls returned to members once they call Retirement Systems.

Cynthia A. Thomas: Calls should be returned within 24 to 48 hours.

~Concludes Manager's Report~

Trustee Oxendine entered the Board meeting at 9:15 a.m.

BENEFIT MANAGER'S REPORT

Michael Hall, Labor Relations Director reported on the following:

- 1099 calls that come to Benefits have been rerouted to RSCD.
- VEBA Trustees have requested the names of retirees who retired after 1/1/15. BENESYS will handle this.
 - **Trustee Nickleberry** has received calls regarding the employee vision benefit. Employees may change vision providers every other year.
 - **Trustee Oxendine**: When do the new hires receive benefits?
Jeremiah Gross: 90 to 181 days.
- Retirement System employee Yvonne Moore requested better access to the Benefit Express system to be able to sufficiently serve retirees.

New/Old Business

None

ADJOURNMENT

There being no further business before the Governing Board, **Chairperson Cowan** adjourned the meeting at 9:19 a.m. The Board's next meeting is scheduled for **Wednesday, March 15, 2017** at 9:00 a.m. in the Retirement Systems' Conference Room, Ally Detroit Center, 500 Woodward, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



MARILYN ROC BERDIJO
MANAGER II