

**MEETING NO. 2049**

**JOURNAL OF PROCEEDINGS**

**BOARD OF TRUSTEES of the GOVERNING BOARD  
of the CITY of DETROIT EMPLOYEE BENEFIT PLAN**

**HELD WEDNESDAY, SEPTEMBER 18, 2019  
RETIREMENT SYSTEMS' CONFERENCE ROOM  
ALLY DETROIT CENTER, 500 WOODWARD AVENUE, SUITE 3000  
DETROIT, MICHIGAN 48226  
9:30 A.M.**

PRESENT

Jermaine Brown	Trustee
Tasha L. Cowan	Trustee/Chairperson
Kimberly Hall-Wagner	Trustee
June Nickleberry	Trustee/Vice-Chairperson
Crystal Perkins	Trustee
Thomas Sheehan	Trustee

EXCUSED

Brenda Jones	Ex-Officio Trustee/City Council President
Christa Mclellan	Ex-Officio Trustee/City Treasurer
John Naglick	Ex-Officio Trustee/Deputy CFO

ABSENT

None

ALSO PRESENT

David Cetlinski	Executive Director
Gail Oxendine	Assistant Executive Director
Michael Vanoverbeke	General Counsel
TaKneisha Johnson	Administrative Assistant IV

STAFF EXCUSED

None

CHAIRPERSON

**TASHA L. COWAN**

A Roll Call was taken by the Board's Administrative Assistant and Chairperson Cowan called the Meeting of the Governing Board of the City of Detroit Employee Benefit Plan to order at 9:36 a.m.

Roll Call: Jermaine Brown, Kimberly Hall-Wagner, June Nickleberry, Crystal Perkins and Thomas Sheehan

**Re: Minutes/Journal No. 2047**

Motion By: Trustee Sheehan – Supported By: Trustee Hall-Wagner

**RESOLVED**, that the Minutes/Journal of Proceedings, **Meeting No. 2047** of the meeting of the Governing Board of Trustees of the Employee Benefit Plan of the City of Detroit, held Wednesday, July 17, 2019, be hereby **APPROVED** as recorded and submitted.

Yeas: Brown, Hall-Wagner, Nickleberry, Perkins, Sheehan and  
Chairperson Cowan – 6

Nays: None

**Re: Death Claims – List No. 577**

Motion By: Trustee Sheehan – Supported By: Trustee Hall-Wagner

**RESOLVED**, that the proof of death has been submitted for the deceased members on **List No. 577**, and further

**RESOLVED**, that payment of Death Claims in the amount of \$113,323.00 is hereby **APPROVED**.

Yeas: Brown, Hall-Wagner, Nickleberry, Perkins, Sheehan and  
Chairperson Cowan – 6

Nays: None

**ASSISTANT EXECUTIVE DIRECTOR'S REPORT**

**Re: Bill Payment Request – (Disbursements)**

Resolution Moved By: Trustee Sheehan – Supported By: Trustee Hall-Wagner

**WHEREAS**, the Governing Board of Trustees has been presented with the invoices which is referenced below requesting payment for services rendered, and

**WHEREAS**, the Governing Board is satisfied that the services were provided to the Board as requested and required by the Board; **THEREFORE BE IT RESOLVED**, that subject to staff audit, the Board **APPROVES** payment of said invoice(s):

**EMPLOYEE DEATH BENEFIT PLAN  
LIST OF DISBURSEMENTS FOR BOARD APPROVAL  
September 18, 2019**

<b><u>OTHER EXPENSES:</u></b>	<b><u>INVOICE DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
Gabriel, Roeder, Smith	9/10/2019	August Actuarial Service for EBP	\$1100.00
		WIP for 6/30/2019 GASB 74/75 Reports	<u>\$5000.00</u>
		Total Disbursements for Board Approval	\$6100.00

Yeas: Brown, Hall-Wagner, Nickleberry, Perkins, Sheehan and Chairperson Cowan – 6

Nays: None

**Legal Report**

General Counsel Michael VanOverbeke had no formal report.

**New/Old Business**


- Trustee Sheehan requested the name of the bank from which Death Benefits are paid. Asst. Executive Director Gail A. Oxendine indicated she would inquire for the Chief Accounting Officer, Ramzee Jackson.

***Trustee Perkins moved to adjourn meeting #2048; Trustee Nickleberry supported.***

### **ADJOURNMENT**

There being no further business before the Governing Board, **Chairperson Cowan** adjourned the meeting at approximately 9:50 a.m. The Board's next meeting is scheduled for **Wednesday, October 16, 2019** at 09:30 a.m. in the Retirement Systems' Conference Room, Ally Detroit Center, 500 Woodward, Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script that reads "Gail A. Oxendine". The signature is written in black ink on a light-colored background.

---

GAIL A. OXENDINE  
ASSISTANT EXECUTIVE DIRECTOR