

MEETING NO. 4198
JOURNAL OF PROCEEDINGS
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM
OF THE CITY OF DETROIT
HELD WEDNESDAY, **NOVEMBER 29, 2017**

10:00 A.M.

RETIREMENT SYSTEMS' CONFERENCE ROOM
ALLY DETROIT CENTER, 500 WOODWARD; SUITE 3000
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

Lori Cetlinski	Trustee
Tasha L. Cowan	Trustee/Chair
Kimberly Hall-Wagner	Trustee
John Naglick	Ex-Officio Trustee/Finance Director
June Nickleberry	Trustee/Vice-Chair
Gail Oxendine	Trustee
Thomas Sheehan	Trustee

TRUSTEES EXCUSED

Wendell Anthony	Trustee
Scott Benson	Ex-Officio Trustee/City Council Member

TRUSTEES ABSENT

None

ALSO PRESENT

David Cetlinski	Executive Director
Lamonica Arrington-Cabeau	Assistant Executive Director
Ryan Bigelow	Chief Investment Officer
Francis Judd	For General Counsel
Cynthia A. Thomas	Consulting Director
TaKneisha Johnson	Administrative Assistant

STAFF EXCUSED

None

CHAIRPERSON

Tasha L. Cowan

The Board's Administrative Assistant took a verbal Roll Call at 10:04 a.m. and Chairperson Cowan called the meeting to order.

Present at Roll Call: Lori Cetlinski, Tasha L. Cowan, Kimberly Hall-Wagner, John Naglick, June Nickleberry and Gail Oxendine

Re: Legacy Plan Service Retirement(s)

Motion By: Trustee Nickleberry - Supported By: Trustee Naglick

RESOLVED, that the application(s) for retirement from the **COMPONENT II (LEGACY) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Sheree Ann Bass – Emer Svcs Deploy Ofcr – Police (Civilian)
SERVICE CREDIT	14-11
EFFECTIVE DATE	11-04-17

NAME, TITLE, DEPARTMENT	Randal C. Hawkinson – Gen Auto Body Mech – General Services
SERVICE CREDIT	27-10
EFFECTIVE DATE	10-25-17

NAME, TITLE, DEPARTMENT	Joann Cooper-Reid – Head Social Worker – Police (Civilian)
SERVICE CREDIT	10-02
EFFECTIVE DATE	12-05-17

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry and Oxendine - 6

Nays: None

Re: Legacy Plan Vested Retirement(s)

Motion By: Trustee Nickleberry - Supported By: Trustee Naglick

RESOLVED, that the application(s) for **VESTED RETIREMENT** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Dennis H. Laforest – Paramedic – Fire (Civilian)
SERVICE CREDIT	19-11
EFFECTIVE DATE	11-01-17

NAME, TITLE, DEPARTMENT	Larry Tilley – Vehicle Operator I – Water & Sewerage
SERVICE CREDIT	17-09
EFFECTIVE DATE	12-01-17

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry and Oxendine - 6

Nays: None

Re: Hybrid Plan Service Retirement(s)

Motion By: Trustee Nickleberry - Supported By: Trustee Naglick

RESOLVED, that the application(s) for retirement from the **COMPONENT I (HYBRID) PLAN** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Joann Cooper-Reid – Head Social Worker – Police (Civilian)
SERVICE CREDIT	03-05
EFFECTIVE DATE	12-05-17

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry and Oxendine - 6

Nays: None

Re: Change of Computation

Motion By: Trustee Nickleberry - Supported By: Trustee Naglick

RESOLVED, that the application(s) for **Change of Computation** which is outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Jacqueline D. Gardner – Building Attendant A – General Services
SERVICE CREDIT	25-02
EFFECTIVE DATE	11-01-17

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry and Oxendine - 6

Nays: None

Re: Auto III- Spouse

Motion By: Trustee Nickleberry - Supported By: Trustee Naglick

RESOLVED, that the application(s) for **AUTO III- SPOUSE** as outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Doshia S. Barton (Richard Barton, Jr. - Deceased) – Accountant IV - Finance
SERVICE CREDIT	13-11
EFFECTIVE DATE	10-14-17

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry and Oxendine - 6

Nays: None

Re: Monthly Pension Payroll

Resolution Moved By: Trustee Cetlinski - Supported By: Trustee Naglick

RESOLVED, that the Board **APPROVE** the following Pension Payroll:

THE GENERAL RETIREMENT SYSTEM OF THE CITY OF DETROIT			
MONTHLY PENSION PAYROLL FOR APPROVAL			
11/29/2017			
November 29, 2017			
PAYEE NAME	DESCRIPTION	AMOUNT	
DISBURSEMENTS			
First Independence Bank	Pension Payroll - Legacy Direct Deposit	14,787,124.69	
MISDU	Child Support Deductions	21,160.88	
First Independence Bank	Pension Payroll - Hybrid Direct Deposit	18,731.70	
First Independence Bank	Pension Payroll - Hybrid Checks	8,713.79	
First Independence Bank	Pension Payroll - Legacy Checks	1,514,250.73	
Diversified Members Credit Union	Loan Payment Deductions	625,485.70	
Detroit Employee Benefit Plan	Benefit Payments - Life Insurance	3,541.71	
Detroit Employee Benefit Plan-VEBA (to RHC)	Benefit Payments - Health, Eye & Dental	415,289.45	
Federal Tax	Withholding	1,760,480.05	
State Tax & Assoc. Fees	Withholding	319,032.56	
TOTAL DISBURSEMENTS		\$ 19,473,811.36	

Prepared by Fort, file 11/29/17

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Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry and Oxendine - 6

Nays: None

RECEIPTS: The Board received the following receipts for Acknowledgment:

THE GENERAL RETIREMENT SYSTEM OF THE CITY OF DETROIT			
WEEKLY RECEIPTS FOR ACKNOWLEDGEMENT			
11/13/17 - 11/24/17			
November 29, 2017			
REMITTER NAME	DATE POSTED	DESCRIPTION	AMOUNT
RECEIPTS			
SECURITIES LENDING	11/14/17	Earnings, October 2017	26,866.36
VENOCO INC	11/16/17	Class Action Proceeds	126.60
FIRST INDEPENDENCE BANK	11/16/17	Loan Deductions	34,359.80
TGAM CHURCHILL MIDDLE MARKET SENIOR LOAN FD LP	11/16/17	Distribution	348,468.09
POLICE & FIRE RETIREMENT SYSTEM	11/17/17	Reimburse Staff Wages	8,991.66
SSGM COMMISSION	11/21/17	Recapture Activity for October 2017	3,765.81
FIRST INDEPENDENCE BANK	11/21/17	Loan Deductions	41,367.05
CITY OF DETROIT	11/17/17	Weekly Mandatory Pension Contribution	101,984.05
CITY OF DETROIT	11/17/17	Weekly Annuity Contribution	74,529.47
CITY OF DETROIT	11/22/17	Weekly Mandatory Pension Contributions	234,626.36
CITY OF DETROIT	11/22/17	Weekly Annuity Contribution	134,961.29
TOTAL RECEIPTS			\$ 1,010,046.54

Prepared by Fort, Brie 11/27/17

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➤ **Trustee Thomas Sheehan** entered the Board Meeting at 10:07 a.m.

Re: Fees and Expenses

Resolution Moved By: Trustee Oxendine - Supported By: Trustee Nickleberry

WHEREAS, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

WHEREAS, the Board has been requested to approve payment of said Fees and Expenses;
THEREFORE BE IT

RESOLVED, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

General Retirement System					
Company:		RSCD-General			
User:		awitt		Branch: LEGACY	Meeting Date: 11/29/17
Category					
Legal Expenses - Non-Investment					
Type	Vendor Ref.	Vendor Name	Bill Description	Due Date	To Pay
CHECK	740290	CLARK HILL, PLC	Chapter 9 Compliance & Implementation thru 9/30/17	11/30/2017	158.10
CHECK	091217.1	VANOVERBEKE MICHAUD & TIMMONY, P.C.	General Counsel Services for August 2017	10/12/2017	23,725.00
CHECK	091217	VANOVERBEKE MICHAUD & TIMMONY, P.C.	General Counsel Services for July 2017	10/12/2017	23,655.00
CHECK	111717.2	VANOVERBEKE MICHAUD & TIMMONY, P.C.	General Counsel Services for October 2017	12/17/2017	23,748.60
CHECK	111717.1	VANOVERBEKE MICHAUD & TIMMONY, P.C.	General Counsel Services for September 2017	12/17/2017	23,660.00
Category Total:				5 Documents	94,946.70
Legal Expenses - Investment					
Type	Vendor Ref.	Vendor Name	Bill Description	Due Date	To Pay
CHECK	723021	CLARK HILL, PLC	Donald V. Watkins (Tradewinds Airlines) thru 8/31/17	10/25/2017	1,469.88
CHECK	740286	CLARK HILL, PLC	Donald V. Watkins (Tradewinds Airlines) thru 9/30/17	11/30/2017	103.27
CHECK	733022	CLARK HILL, PLC	Onyx Capital Litigation thru 8/31/17	10/25/2017	7,882.37
CHECK	740287	CLARK HILL, PLC	Onyx Capital Litigation thru 9/30/17	11/30/2017	10,796.88
CHECK	733023	CLARK HILL, PLC	Todd Interest thru 8/31/17	10/25/2017	279.65
CHECK	12206	RACINE & ASSOCIATES	DGRS v. Gracia: 10/11/17-10/31/17	12/14/2017	1,298.18
Category Total:				6 Documents	21,830.21
Investment Expenses					
Type	Vendor Ref.	Vendor Name	Bill Description	Due Date	To Pay
CHECK	20170930-224-5100-A	BRANDYWINE GLOBAL INVESTMENT MANAGEMENT	Management Fees - 3rd Qtr '17	11/9/2017	68,161.66
CHECK	3Q17	EDGEWOOD MANAGEMENT LLC	Management Fees - 3rd Qtr '17	10/16/2017	82,737.37
WIRE	111517	Landmark Equity Partners XV, L.P.	Capital Call	11/24/2017	442,281.00
CHECK	20170930-501-A	MELLON CAPITAL MANAGEMENT	Management Fees - 3rd Qtr '17	11/26/2017	114,629.87
CHECK	17300-1-014	PZENA INVESTMENT MANAGEMENT, LLC	Management Fees - 3rd Qtr '17	11/25/2017	66,775.24
WIRE	110617	THL CREDIT SELECT SERIES - CLO EQUITY FUND	Capital Call	11/14/2017	771,684.51
Category Total:				6 Documents	1,546,269.65

Re: Fees and Expenses (Cont'd)

Resolution Moved By: Trustee Oxendine - Supported By: Trustee Nickleberry

WHEREAS, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

WHEREAS, the Board has been requested to approve payment of said Fees and Expenses;
THEREFORE BE IT

RESOLVED, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

Administrative Expenses					
Type	Vendor Ref.	Vendor Name	Bill Description	Due Date	To Pay
CHECK	50206091	AEP, INC	Check Printing Services	11/12/2017	353.74
CHECK	4024264666	CANON SOLUTIONS AMERICA, INC	Copier Maintenance	12/12/2017	78.49
CHECK	112017	Cogent Communications, Inc.	Internet Service	11/1/2017	1,023.00
WIRE	112017	ConnectPay	Staff Wages: 11/5/17-11/15/17	11/20/2017	6,448.21
CHECK	89/026618	CRESTWOOD ASSOCIATES L.L.C.	Aumatica Implementation	12/17/2017	50.00
CHECK	6-001-59858	FEDEX	FedEx Mailings	12/22/2017	21.85
CHECK	5-994-53892	FEDEX	FedEx Mailings	12/15/2017	21.85
CHECK	434447	GABRIEL ROEDER, SMITH & CO	EDRO Calculations for B. Vandenberg	12/21/2017	1,200.00
CHECK	111517	GAIL OXENDINE	Trustee Parking	12/15/2017	100.00
CHECK	14188739	HARLAND TECHNOLOGY SERVICE	Toner Supplies	12/15/2017	665.00
CHECK	14178277	HARLAND TECHNOLOGY SERVICE	Toner Supplies	12/16/2017	447.50
WIRE	113017	IT Contractual Wages: B. Hardy	IT Staff Wages for November 2017	11/30/2017	4,037.02
WIRE	113017	IT Contractual Wages: J. Hollins	IT Staff Wages for November 2017	11/30/2017	3,323.19
WIRE	113017	IT Contractual Wages: R. Tohou	IT Staff Wages for November 2017	11/30/2017	5,059.31
WIRE	113017	IT Contractual Wages: V. Rallapelli	IT Staff Wages for November 2017	11/30/2017	5,281.60
WIRE	113017	IT Contractual Wages: S. Vrooman	IT Staff Wages for November 2017	11/30/2017	504.56
CHECK	2355834	QUILL CORPORATION	Office Supplies	12/6/2017	327.91
CHECK	2421735	QUILL CORPORATION	Office Supplies	12/9/2017	4.74
CHECK	2442966	QUILL CORPORATION	Office Supplies	12/9/2017	22.49
CHECK	1231555	UHY Advisors MI, Inc. - IT	Professional IT Services for October 2017	11/30/2017	13,950.00
CHECK	1231494	UHY Advisors MI, Inc. - IT	Professional IT Services for October 2017	11/30/2017	39,037.50
CHECK	1232068	UHY Advisors MI, Inc. - Accounting	Professional Accounting Services for October 2017	11/30/2017	50,618.75
Category Total:				22 Documents	135,076.71

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry, Oxendine and Sheehan - 7

Nays: None

Re: Refunds of Accumulated Contributions

Motion By: Trustee Nickleberry - Supported By: Trustee Naglick

RESOLVED, that the contributions to the Annuity Savings Fund by members of the General Retirement System, as set forth:

List No. 7337 - \$323,892.56

including interest, be **REFUNDED**, pending audit by the Retirement Systems' Accounting Staff.

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry, Oxendine and Sheehan - 7

Nays: None

Re: Employee Loan Program November 22, 2017

Motion By: Trustee Nickleberry - Supported By: Trustee Naglick

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of: **\$36,344.00** including interest, be hereby **APPROVED**.

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry, Oxendine and Sheehan - 7

Nays: None

Re: Employee Loan Program November 29, 2017

Motion By: Trustee Nickleberry - Supported By: Trustee Naglick

RESOLVED, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of: **\$27,572.00** including interest, be hereby **APPROVED**.

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry, Oxendine and Sheehan - 7

Nays: None

Re: Minutes/Journal No. 4196 – (11/01/17)

Motion By: Trustee Sheehan – Supported By: Trustee Cetlinski

RESOLVED, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting No. 4196, held on November 01, 2017, be hereby **APPROVED** as recorded and submitted.

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry, Oxendine and Sheehan - 7

Nays: None

GENERAL COUNSEL'S REPORT

Francis Judd, for General Counsel Michael VanOverbeke, discussed the following matters with the Board:

- Harper Check Cashing v. General Retirement System of the City of Detroit (update)
- Chenelle D. Wright v. Board of Trustees of the General Retirement System of the City of Detroit and the Governing Body of the City of Detroit Employees Benefit Plan (update)

~General Counsel's Report concludes~

COMMITTEE REPORTS

- Memorandum from the Joint Personnel Committee regarding the selection of the Systems' Chief Accounting Officer.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, **David Cetlinski**, had no formal report this week, but did address the following concerns:

- Cancellation of the December 20, 2017 meeting

Motion by: Trustee Cetlinski– Seconded by Trustee Naglick, motion to cancel the December 20, 2017 Board meeting. *The motion passed by a unanimous vote.*

~Executive Director's Report concludes~

- ***Trustee Gail Oxendine excused herself from the Boardroom at 10:14 a.m.***

Re: Entering Into Closed Session

Resolution Moved By: Trustee Sheehan – Supported By: Trustee Hall-Wagner

WHEREAS, the Retirement System is subject to the limitation of the Open Meetings Act (“OMA”) being MCL 15.261 et seq. and has adopted a resolution on October 24, 2012 relative thereto; **THEREFORE BE IT**

RESOLVED, that the Board enters into Closed Session for the purpose of discussing personnel matters.

A Roll Call Vote was taken as follows:

Yeas: Cetlinski, Cowan, Hall-Wagner, Naglick, Nickleberry and Sheehan - 6

Nays: None

The Board entered into **Closed Session** at 10:15 a.m.

Re: Open Session

The Board returned to **Open Session** at 10:30 a.m.

Motion by: Trustee Hall-Wagner– Seconded by Trustee Nickleberry, motion to proceed with the recommendation from the Joint Personnel Committee regarding the selection of the Chief Accounting Officer as well as the recommendations as set forth by the Executive Director as discussed in closed session. *The motion passed by a unanimous vote.*

NEW BUSINESS/OLD BUSINESS

None

ADJOURNMENT

There being no further business before the Board, **Chairperson Cowan** adjourned the meeting at 10:36 a.m. The Board's next meeting is scheduled for **Wednesday, December 06th, 2017**, at 10:00 a.m. in the Retirement Systems' Conference Room, 500 Woodward Avenue Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, reading "Lamonica Arrington-Cabean", written in black ink. The signature is positioned above a horizontal line that extends to the right.

LAMONICA ARRINGTON-CABEAN
ASSISTANT EXECUTIVE DIRECTOR