

MEETING NO. 3229
JOURNAL OF PROCEEDINGS
BOARD OF TRUSTEES OF THE POLICE AND FIRE RETIREMENT SYSTEM
OF THE CITY OF DETROIT
HELD THURSDAY, JANUARY 10, 2019

09:00 A.M.
RETIREMENT SYSTEMS' CONFERENCE ROOM
ALLY DETROIT CENTER, 500 WOODWARD; SUITE 3000
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

SHAWN BATTLE	EX/OFFICIO TRUSTEE/FIRE PREVENTION CHIEF/MAYOR'S DESIGNEE
MICHAEL F. BERENT	ELECTED TRUSTEE/FIRE
MARK DIAZ	ELECTED TRUSTEE/POLICE
MATTHEW GNATEK	ELECTED TRUSTEE/POLICE
ANGELA R. JAMES	EX/OFFICIO RETIRANT TRUSTEE/POLICE/MAYOR'S DESIGNEE
BRENDA JONES	EX/OFFICIO TRUSTEE/CITY COUNCIL PRESIDENT
CHRISTA MCLELLAN	EX/OFFICIO TRUSTEE/TREASURER
JOHN NAGLICK	EX/OFFICIO TRUSTEE/FINANCE DIRECTOR
GEORGE ORZECH	ELECTED RETIRANT TRUSTEE/FIRE
JEFFREY PEGG	ELECTED TRUSTEE/FIRE/CHAIRPERSON
DEAN PINCHECK	ELECTED TRUSTEE/FIRE
PORTIA ROBERSON	EX/OFFICIO TRUSTEE/MAYOR'S ALTERNATE
GREGORY TROZAK	ELECTED RETIRANT TRUSTEE/POLICE
STEVEN WATSON	EX/OFFICIO TRUSTEE/DIRECTOR OF FORECASTING AND ECONOMIC ANALYSIS-BUDGET DEPARTMENT/BUDGET DIRECTOR'S DESIGNEE

TRUSTEES EXCUSED

MEGAN S. MOSLIMANI	EX/OFFICIO TRUSTEE/CORPORATION COUNSEL /VICE-CHARPERSON
JOHN SERDA	ELECTED TRUSTEE/POLICE

ALSO PRESENT

David Cetlinski	Executive Director
Kelly Tapper	Assistant Executive Director
Ryan Bigelow	Chief Investment Officer
Ronald King	General Counsel
TaKneisha Johnson	Administrative Assistant IV
Bruce Babiarz	Public Relations Advisor
Dr. Oscar King III	Board Lobbyist

STAFF EXCUSED

None

CHAIRPERSON

JEFFREY PEGG

A verbal Roll Call commenced at 09:15 a.m. and Chairperson Pegg called the meeting to order.

Present at Roll Call: Shawn Battle, Michael F. Berent, Matthew Gnatek, Christa Mclellan, John Naglick, George Orzech, Dean Pincheck, and Gregory Trozak

Re: Approval of January 10, 2019 Agenda

Michael Berent moved to approve the agenda dated **Thursday, January 10, 2019**. Dean Pincheck supported. The motion passed unanimously.

Re: Approval of DROP Retirement Applications

Matthew Gnatek moved to approve the **DROP Retirements** as listed below. Michael Berent supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Antonio Carlisi – Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	18 00 07 – 12 12 18

NAME, TITLE, DEPARTMENT	Valerie W. Clardy – Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	20 05 27 – 12 06 18

NAME, TITLE, DEPARTMENT	Earl A. Crutchfield – Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	20 08 29 – 11 28 18

NAME, TITLE, DEPARTMENT	Todd W. Eby – Police Sergeant - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	19 05 14 – 12 04 18

NAME, TITLE, DEPARTMENT	Errol D. Franklin – Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 11 24 – 11 29 18

NAME, TITLE, DEPARTMENT	Oscar Garza, Jr. – Police Sergeant - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	24 01 07 – 11 13 18

Re: Approval of DROP Retirement Applications- Continued

NAME, TITLE, DEPARTMENT Ernest L. Harris, II – Police Officer - Police
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 15 09 10 – 11 15 18

NAME, TITLE, DEPARTMENT Alan Burt Lance – Fire Sergeant - Fire
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 22 03 22 – 12 20 18

NAME, TITLE, DEPARTMENT David R. Meadows, II – Police Sergeant -
Police
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 21 01 07 – 11 13 18

NAME, TITLE, DEPARTMENT Joseph J. Moore – Police Officer - Police
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 15 06 17 – 12 14 18

NAME, TITLE, DEPARTMENT Bilal R. Muhammad – Police Lieutenant -
Police
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 18 07 11 – 11 26 18

NAME, TITLE, DEPARTMENT Mario Neal – Police Officer - Police
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 15 06 17 – 12 30 18

NAME, TITLE, DEPARTMENT Ebony N. Powell – Police Officer - Police
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 15 09 10 – 11 27 18

NAME, TITLE, DEPARTMENT Jeb S. Rutledge – Police Officer - Police
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 15 06 17 – 12 14 18

NAME, TITLE, DEPARTMENT Albert N. Williams – Fire Fighter - Fire
RETIREMENT TYPE-PLAN Drop - New
SERVICE CREDIT-EFFECTIVE DATE 19 10 23 – 12 12 18

Re: Approval of HYBRID Retirement Applications

Matthew Gnatek moved to approve the **HYBRID Retirements** as listed below.
Michael Berent supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Oscar Garza, Jr. – Police Sergeant - Police
RETIREMENT TYPE-PLAN	Hybrid - Drop
SERVICE CREDIT-EFFECTIVE DATE	04 04 00 – 11 13 18

NAME, TITLE, DEPARTMENT	Alan Burt Lance – Fire Fighter - Fire
RETIREMENT TYPE-PLAN	Hybrid – Drop
SERVICE CREDIT-EFFECTIVE DATE	04 06 00 – 12 20 18

NAME, TITLE, DEPARTMENT	Bilal R. Muhammad – Police Captain - DPCOA
RETIREMENT TYPE-PLAN	Hybrid - Drop
SERVICE CREDIT-EFFECTIVE DATE	04 05 00 – 11 26 18

Re: Approval of Retirement Applications

Gregory Trozak moved to approve the **Retirements** as listed below.
Matthew Gnatek supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Samer Jaafar - Police Sergeant - Police
RETIREMENT TYPE-PLAN	Vested - New
SERVICE CREDIT-EFFECTIVE DATE	17 04 16 – 12 25 18

NAME, TITLE, DEPARTMENT	Victor Jones – Police Sergeant - Police
RETIREMENT TYPE-PLAN	Vested - New
SERVICE CREDIT-EFFECTIVE DATE	19 09 00 – 11 07 18

NAME, TITLE, DEPARTMENT	Maureen A. Whitten – Police Officer - Police
RETIREMENT TYPE-PLAN	Service - New
SERVICE CREDIT-EFFECTIVE DATE	15 06 17 – 12 19 18

RECEIPTS: The Board received the following receipts for Acknowledgment:

Cash Receipts HYBLIQRES
RSCD-PFRS Start Date: 12/1/2018
End Date: 1/7/2019

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/I	Receipt
12/7/2018	CA	Cash Entry	001059	Pre-Tax Pension Contributions 12/7/18	R/I	271,866.16
12/14/2018	CA	Cash Entry	001099	Employee Pre-tax pension contributions 12-14-18	R/I	94,762.39
12/21/2018	CA	Cash Entry	001104	Pre-tax mandatory pension contributions 12-21-28	R/I	271,023.49
12/28/2018	CA	Cash Entry	001105	Pre-Tax Pension Contributions 12-28-18	R/I	94,404.36
						732,056.40

Cash Receipts LIQUID RES
RSCD-PFRS Start Date: 12/1/2018
End Date: 1/7/2019

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/I	Receipt
12/5/2018	CA	Cash Entry	001058	Loan Deduction Program 11/30/18 (\$32,026.24)	R/I	32,026.24
12/14/2018	CA	Cash Entry	001101	Loan deduction program 12/7/18 (\$74,092.54)	R/I	74,092.54
12/19/2018	CA	Cash Entry	001103	Loan deduction Program 12/14/18 (\$29,777.30)	R/I	29,777.30
						135,896.08

Total Receipts 867,952.48

- ***Trustee Steven Watson entered the Boardroom at 09:16 a.m.***

Re: Approval of Disbursements

Michael Berent moved to approve the **Disbursement List** as outlined below.
Christa Mclellan supported. The motion passed unanimously.

Disbursements

Page: 1 of 3
Date: 1/7/2019 10:01 AM

Account	Payment Method	Currency
LIQUID RES	ACH	US
Vendor Name	Invoice Numbe	Invoice Description
AVISTA CAPITAL PARTNERS IV LP - HAMILTON LANE	121018	Capital Call
CASTLELAKE V LP	121818	Capital Call
COMVEST CAPITAL IV LP	010419	Capital Call
CRESCENT DIRECT LENDING LEVERED FUND II LP	122618	Capital Call
DRA Growth and Income Fund IX, LLC	121918	Capital Call
GREENFIELD ACQUISITION PARTNERS VIII	121918	Capital Call #5
HAMILTON LANE SECONDARY FUND IV, LP	122118	Capital Call
MESIROW FINANCIAL REAL ESTATE VALUE FUND III LP	0010819	Capital Call
OWL ROCK CAPITAL CORPORATION	121118	Capital Call
Cash Account/Payment Method Total:		9 Documents
		22,044,229.57
LIQUID RES	WIRE	US
Vendor Name	Invoice Numbe	Invoice Description
HAMILTON LANE - CVC CAPITAL PARTNERS VII, LP	120418	Capital Call #1
ROARK CAPITAL PARTNERS V, L.P. - HAMILTON LANE	122118	Capital Call
TH REAL ESTATE U.S STRATEGIC INDUSTRIAL FUND I LP	122118	Capital Call
Cash Account/Payment Method Total:		3 Documents
		5,697,100.41
HUNT VEND	ACH	US
Vendor Name	Invoice Numbe	Invoice Description
500 WEBWARD LLC	68207	December 2018 Rent
500 WEBWARD LLC	70387	January 2019 Rent
500 WEBWARD LLC	927962	Electrical Billing: 10/31/18-11/29/18, Meter #16055044
500 WEBWARD LLC	927963	Electrical Billing: 10/31/18-11/29/18, Meter #16055070
500 WEBWARD LLC	936539	Electrical Billing: 11/30/18-12/27/18, Meter #16055044
500 WEBWARD LLC	936540	Electrical Billing: 11/30/18-12/27/18, Meter #16055070
8x8, INC.	2279338	Phone System Services

Re: Approval of Disbursements- Continued

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
ADP, INC	526709194	Check Printing Services	499.35
CDW GOVERNMENT	PXN7333	Computer Equipment	17.00
CLARK HILL, PLC	687000	RSCD Bankruptcy Litigation for June 2016	38.89
Cogent Communications, Inc.	120118	Internet Service	1,023.00
FRANK RUSSELL COMPANY	1652011333	Russell Indexes Standard Service 10/1/18-12/31/18	125.00
MCLAGAN PARTNERS INC.	M18-0017687	Fees for Investment Team Compensation Review	20,000.00
PAYDEN & RYGEL	1612-M918	Management Fees - September 2018	7,456.00
PLANTE & MORAN	1605557	Financial Statement Audit for Year-Ended 6/30/18	36,300.00
PLANTE & MORAN	1609373	Financial Statement Audit for Year-Ended 6/30/18	7,400.00
PROCENTIA, INC.	2299	Procentia Implementation	91,313.35
UHY Advisors MI, Inc.	1274465	Professional IT Services for November 2018	51,150.00
UHY Advisors MI, Inc.	1274477	Professional IT Services for November 2018	10,125.00
UHY Advisors MI, Inc.	1276069	Professional Accounting Services for November 2018	4,812.50
UHY Advisors MI, Inc.	1276107	Professional Accounting Services for December 2018	2,318.75
Veriato	2077276	Software	840.00
WILSHIRE ASSOCIATES INCORPORATED	INV00178517	Consulting Services - 1st Qtr '19	136,401.37
Cash Account/Payment Method Total:			23 Documents
			425,420.74

HUNT VEND CHECK US

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
ALLEGRA	58402011	Letter Mailing 2018	1,255.73
AMERICAN ARBITRATION ASSOCIATION	12209641-42	Trustees AAA Election Services	11,036.00
BAB ASSOCIATES, LLC	2018-0107	Media Consultant - October 2018	2,517.70
BAB ASSOCIATES, LLC	2018-0107	Media Consultant - November 2018	2,297.70
BAB ASSOCIATES, LLC	2018-0109	Media Consultant - December 2018	3,097.70
BLOOMBERG FINANCE LP	5604630563	Bloomberg Anywhere 10/21/18-1/20/19	5,625.00
COMCAST	121718	High Speed Internet	152.87
CRAIN'S DETROIT BUSINESS	112618RB	Crain's Detroit Classic Member Subscription	10.00
CREATIVE BREAKTHROUGHS INC	INV0873	Software Maintenance	11,400.00
Dean Pincheck	120618DP	Trustee Parking	160.00
DIRECTV	35476122837	Service Charges 11/23/18-12/22/18	55.08
DIRECTV	35642174797	Service Charges 12/23/18-1/22/19	37.62
FEDEX	6-382-96899	FedEx Mailing	25.75
FEDEX	6-396-29775	FedEx Mailing	24.59
FEDEX	6-404-09204	FedEx Mailing	24.43

Vendor Name	Invoice Number	Invoice Description	Amount To Pay
FEDEX	6-412-74722	FedEx Mailing	24.43
First CHOICE Coffee Services	587667	Coffee Supplies	74.68
First CHOICE Coffee Services	593564	Equipment Rental	30.00
GABRIEL, ROEDER, SMITH & CO	443198	Actuarial Services for November 2018	10,200.00
GABRIEL, ROEDER, SMITH & CO	443350	EDRO Calculations for Aaron O'Hare	1,350.00
GABRIEL, ROEDER, SMITH & CO	443354	EDRO Calculations for Victor Jones	1,350.00
GABRIEL, ROEDER, SMITH & CO	443449	EDRO Calculations for Dagmar Tonn	1,350.00
George Orzech	121718	Trustee Stipend	534.92
GREGORY TROZAK	121718	Trustee Stipend	877.02
HUDSON & MUMA, INC	493941	Insurance Premium 2/28/19-2/28/20	4,955.00
IRON MOUNTAIN	157696	Data Domain Service	2,210.40
IRON MOUNTAIN	201772505	Storage CDs	711.88
Iron Mountain Records Management	AJHE194	Records Storage	1,662.69
KELLEY CAWTHORNE	9678	Lobbyist Services for December 2018	7,500.00
KELLEY CAWTHORNE	9762	Lobbyist Services for January 2019	7,500.00
PENSIONS & INVESTMENTS	010719	Classified Advertising	2,072.00
PROVIDENCE OCCUPATIONAL HEALTH PARTNERS	337444	Disability Initial & Re-Exam Fees	1,825.00
QUILL CORPORATION	3030994	Office Supplies	231.63
QUILL CORPORATION	3521524	Office Supplies	195.80
QUILL CORPORATION	3549345	Office Supplies	15.95
RACINE & ASSOCIATES	12421	DPP v. Paramount 11/1/18-11/30/18	3,985.85
SHRED-IT USA	8126044985	Shredding Service Charges	99.45
SHRED-IT USA	8126250517	Shredding Service Charges	49.73
TRANSUNION RISK & ALT DATA SOLUTIONS INC	120118	TLOxp Research Services	25.00
VERIZON WIRELESS	9819670652	Wireless Billing 11/5/18-12/4/18	1,793.82
WELLS FARGO VENDOR FINANCIAL SVCS, LLC	101409370	Printer Maintenance	135.56
XEROX	095263885	Printer Maintenance	387.89
Cash Account/Payment Method Total:			42 Documents
			88,868.87

* Payment amount is estimated based on the effective date 1/7/2019

Re: Approval of Refunds (Accumulated Contributions)

Christa Mclellan moved to approve the **revised Refunds/Accumulated Contributions** list as outlined below Michael Berent supported. The motion passed unanimously.

LIST NUMBER 3770 - \$1,264,392.39

Re: Approval of the Frozen Defined Contribution Plan/ Employee Loan Program

Dean Pincheck moved to approve the **Frozen Defined Contribution Plan/ Employee Loan Program** as outlined below. Matthew Gnatek supported. The motion passed unanimously.

LIST #1 01/10/2019 – \$221,169.00

Re: Approval of Minutes/Journal of Proceedings No. 3222 – (11/15/2018)

Matthew Gnatek moved to approve the **Minutes/Journal of Proceedings No. 3222 (11/15/2018)** Michael Berent supported. The motion passed unanimously.

ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Assistant Executive Director, **Kelly Tapper**, addressed the following with the Board of Trustees:

- Board Portal update: “Nasdaq BoardVantage” has been selected as the portal to use pending Board approval. A demo date is forthcoming.
- Request from Richard Rybak for “Five year DROP List”.
- Introduction of new Board Medical Director Andrew Vosburgh.
- Global Governance Advisors are schedule for 10:00 a.m.
- Two LSA Officers will attend the 01/24/2019 Board meeting during the public comment section to discuss their respective estimates.
- Mandatory Staff customer Training is forthcoming; dates to be announced.
- Employee newsletter draft; life event section discussion
- The Legal Request for Proposal went out on 1/2/2019 with a deadline of 02/28/2019
- Mandatory Contribution for DROP participants update
 - Ms. Tapper will run annual reports to make sure participants do not continue to experience erroneous deductions
- VEBA Benefit
- Policy Committee meeting is needed

Re: Request for five year DROP List

Michael Berent moved to approve that Staff release “Five year DROP DFFA List” to employee Richard Rybak as requested. Dean Pincheck supported. The motion passed unanimously.

Re: Training Request/ Michael Berent

George Orzech moved to approve the request of any interested new Trustee to attend classes at the Wharton School. Matthew Gnatek supported. The motion passed unanimously.

➤ ***Dr. Vosburgh entered the Boardroom at 9:40 a.m.***

PRESENTATION:

Dr. Andrew Vosburgh, Board Medical Director

Dr. Vosburgh introduced himself to the Board of the Trustees and gave the Board a brief synopsis of his background and services offered to the System.

✚ ***Dr. Vosburgh concluded his presentation at 9:53 a.m.***

➤ ***The Board recessed for a brief break at 9:53 a.m. and reconvened the meeting at 9:59 a.m.***

PRESENTATION:

Global Governance Advisors

Representatives Peter Landers and Brad Kelly appeared before the Board of Trustees via conference/video call and discussed the following with the Board:

- Board Support Services
 - *Assistant Executive Director Kelly Tapper will conduct a reference call with the City of Houston and two additional Systems to gauge how Global Governance Advisors assisted their Retirement System.*

➤ ***Trustee Angela James entered the Boardroom at 10:02 a.m.***

➤ ***Trustee Brenda Jones entered the Boardroom at 10:15 a.m.***

➤ ***Trustee Mark Diaz entered the Boardroom at 10:26 a.m.***

➤ ***Trustee Portia Roberson entered the Boardroom at 10:31 a.m.***

✚ ***Global Governance Advisors concluded their presentation at 10:40 a.m.***

Re: Entering Into Closed Session

Resolution Moved By: Trustee Jones – Supported By: Trustee Gnatek

WHEREAS, the Retirement System is subject to the limitation of the Open Meetings Act (“OMA”) being MCL 15.261 et seq. and has adopted a resolution on October 24, 2012 relative thereto; **THEREFORE BE IT**

RESOLVED, that the Board enters into Closed Session for the purpose of discussing Physician/Patient privileged matters regarding the following: Medical Director’s Report

A Roll Call Vote was taken as follows:

Yeas – Battle, Berent, Diaz, Gnatek, James, Jones, Mclellan, Naglick, Orzech, Pincheck, Roberson, Trozak, Watson and Chairperson Pegg - 14

Nays – None

The Board entered into **Closed Session** at 10:54 a.m.

Re: Open Session

Resolution Moved By: Trustee Jones – Supported By: Trustee Diaz

RESOLVED, that the Board come out of Closed Session.

The Board returned to **Open Session** at 11:20 a.m.

Re: Annual Re-examinations

Resolution Moved By: Trustee Diaz Supported By: Trustee Serda

RESOLVED, that in accordance with the recommendation of the Medical Director, the following be CONTINUED on the Disability Retirement Payroll with **re-exams in one year**:

**Phillip Lipscomb
Elizabeth Rohde**

Yeas – Battle, Berent, Diaz, Gnatek, James, Jones, Mclellan, Naglick, Orzech, Pincheck, Roberson, Trozak, Watson and Chairperson Pegg - 14

Nays – None

Re: Annual Re-examinations

Resolution Moved By: Trustee Diaz Supported By: Trustee Berent

RESOLVED, that in accordance with the recommendation of the Medical Director, the following be CONTINUED on the Disability Retirement Payroll with **no further re-exams necessary**:

Celeste Reed

Yeas – Battle, Berent, Diaz, Gnatek, James, Jones, Mclellan, Naglick, Orzech, Pincheck, Roberson, Trozak, Watson and Chairperson Pegg - 14

Nays – None

INITIAL DISABILITIES:

Re: Mark Jackson

Resolution Moved By: Trustee Diaz Supported By: Trustee Roberson

RESOLVED, that the report of the Medical Director on the case of Mark **Jackson** be **added** to the days' agenda and be **ACCEPTED**, and **FURTHER BE IT**

RESOLVED, that based on the recommendation of the Medical Director, the Board **APPROVE** the application for a **Duty Disability Retirement** filed for **Mr. Jackson** with a re-exam in one year:

Yeas – Battle, Berent, Diaz, Gnatek, James, Jones, Mclellan, Naglick, Orzech, Pincheck, Roberson, Trozak, Watson and Chairperson Pegg - 14

Nays – None

EXECUTIVE DIRECTOR'S REPORT

Executive Director, **David Cetlinski**, addressed the following with the Board of Trustees:

- UHY Accounting Staff update
- Deputy Chief Accounting Officer position update
 - Retirement System Accountant Brie Fort will fill the position for the Interim.
- Death benefit elections for deceased Fire Fighter Michael Lubig and Dave Curry.

Re: Discussion: Payment of McLagan Study

The Board of Trustees discussed the McLagan Study and compensation of Investment Staff as well as the scope of control of Retirement System employees as a whole.

The Board of Trustees directed General Counsel to explore viable options and provide a legal analysis on what should be requested from the Bankruptcy court with respect to the aforementioned study (salaries and employment) and bring said analysis back to the Board by 01/24/2019 for further discussion.

GENERAL COUNSEL'S REPORT

General Counsel, **Ronald King**, discussed the following matters with the Board:

- Chapter 9 Compliance- Special Reporting/ City of Detroit Annual Report to Foundation for Detroit's Future for Year Ending December 31, 2018, dated December 20th, 2018
- Confidential Memorandum regarding the Seventh Semi-Annual Compliance Report from Special Counsel Sean Gallagher to the Investment Committee c/o General Counsel Ronald King, dated December 14th, 2018.
- Confidential Memorandum regarding 2018 End-of-Year Special Reporting from Special Counsel Sean Gallagher to the Investment Committee c/o General Counsel Ronald King, dated December 14, 2018
- Correspondence from Treasury Department Audit Manager Cary Jay Vaughn to PFRS regarding Request for Improvement of Deficiencies- Corrective Action Plan dated December 18, 2018.
- PA 202 of 2017 Compliance
 - Correspondence from CFO John W. Hill to the Honorable Detroit City, dated December 20th, 2018.
- FOIA Request
 - Excerpt of correspondence from Thomas J. Brown in reply to Response to FOIA Response, dated December 14th, 2018.
- EGT

CHIEF INVESTMENT OFFICER'S REPORT

Chief Investment Officer, **Ryan Bigelow**, discussed the following matters with the Board:

- The Police and Fire Investment Committee will meet on January 28th, 2019
- December 17th, 2018 Police and Fire Investment meeting re-cap
- Real Estate RFP went out on December 17th, 2018.
- Mr. Bigelow is happy to provide Trustee education depending on the needs and requests of the Board of Trustees. The Board will provide further direction to Mr. Bigelow on exactly what topics they'd like to explore and when.
- Life Assurance Fund

PUBLIC RELATIONS ADVISOR REPORT

Public Relations Advisor, **Bruce Babiarz**, discussed the following matters with the Board:

- Fiscal year-end report
- Updated FAQ sheet on the Board status as well as the newsletter has been provided to various media sources.
- Crain's Detroit is interested in a forward piece on the PFRS.

LOBBYIST'S REPORT

Lobbyist, **Dr. Oscar King III**, provided the Board with a legislative binder and discussed said items as listed below:

- Table of all Public Acts brought forth during the 2017-18 legislative session
- Tabulation of all bills initiated in the 2018 Lame Duck Session and status
- Guide and Biography of the new 2019 Legislature

NEW BUSINESS/OLD BUSINESS

- None

ADJOURNMENT

Matthew Gnatek moved to adjourn meeting #3229. Dean Pincheck supported.

Chairperson Pegg adjourned the meeting at 12:28 p.m. The Board's next meeting is scheduled for **Thursday, January 24th, 2019**, at 09:00 a.m. in the Retirement Systems' Conference Room, 500 Woodward Avenue Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, appearing to read "Kelly Tapper", written in black ink.

Kelly Tapper, Assistant Executive Director