

MEETING NUMBER 3118

JOURNAL OF PROCEEDINGS
BOARD OF TRUSTEES OF THE POLICE AND FIRE RETIREMENT SYSTEM
OF THE CITY OF DETROIT

HELD THURSDAY, NOVEMBER 17, 2016

9:00 A.M.

IN THE CONFERENCE ROOM OF THE RETIREMENT SYSTEMS
500 WOODWARD AVENUE, SUITE 3000, DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

MARK DIAZ	ELECTED TRUSTEE/POLICE
MATTHEW GNATEK	ELECTED TRUSTEE/POLICE
ANGELA R. JAMES	EX/OFFICIO RETIRANT TRUSTEE/POLICE/MAYORAL DESIGNEE
BRENDA JONES	EX/OFFICIO TRUSTEE/CITY COUNCIL PRESIDENT
JOHN NAGLICK	EX/OFFICIO TRUSTEE/FINANCE DIRECTOR
JEFFREY PEGG	ELECTED TRUSTEE/FIRE
PORTIA ROBERSON	EX/OFFICIO TRUSTEE/ALTERNATE-HONORABLE MAYOR/CHAIRPERSON
DAVID SZYMANSKI	EX/OFFICIO TRUSTEE/TREASURER
GREGORY TROZAK	ELECTED RETIRANT TRUSTEE/POLICE
JOHN G. TUCKER	ELECTED RETIRANT TRUSTEE/FIRE

TRUSTEES EXCUSED

MEGAN S. MOSLIMANI	EX/OFFICIO TRUSTEE/ALTERNATE-CORPORATION COUNSEL
SEAN P. NEARY	ELECTED TRUSTEE/FIRE
JOHN SERDA	ELECTED TRUSTEE/POLICE/VICE CHAIRPERSON
TRACY THOMAS	ELECTED TRUSTEE/FIRE

TRUSTEES ABSENT

PAMELA SCALES	EX/OFFICIO TRUSTEE/BUDGET DIRECTOR
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STAFF PRESENT

CYNTHIA A. THOMAS	EXECUTIVE DIRECTOR
DAVID CETLINSKI	ASSISTANT EXECUTIVE DIRECTOR
RYAN C. BIGELOW	CHIEF INVESTMENT OFFICER
MICHAEL KRUSHENA	INVESTMENT OFFICER
RONALD A. KING	GENERAL COUNSEL
JANET S. LENEAR	RECORDING SECRETARY

STAFF EXCUSED

NONE

STAFF ABSENT

NONE

CHAIRPERSON

PORTIA ROBERSON

VICE CHAIRPERSON

JOHN SERDA

FOLLOWING A VERBAL ROLL CALL, CHAIRPERSON **ROBERSON** CALLED THE MEETING TO ORDER AT **9:25 A.M.**

NOVEMBER 17, 2016 AGENDA APPROVAL

BY TRUSTEE GNATEK – SUPPORTED BY TRUSTEE DIAZ

RESOLVED, THAT TODAY'S **NOVEMBER 17, 2016** AGENDA BE APPROVED AS PREPARED AND PRESENTED BY THE BOARD'S RECORDING SECRETARY:

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

HYBRID APPLICATION

BY TRUSTEE DIAZ – SUPPORTED BY TRUSTEE GNATEK

RESOLVED, THAT THE **HYBRID APPLICATION** WHICH IS REFERENCED BELOW BE APPROVED:

HYBRID APPLICATION

NAME-TITLE-DEPARTMENT:
RETIREMENT TYPE-PLAN:
SERVICE CREDIT-EFFECTIVE DATE:

PAUL TOR – FIRE ENGINE OPERATOR - FIRE
DROP HYBRID – 2014 PLAN
02 01 02 – 08 03 16

HYBRID APPLICATION - CONTINUED

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER
AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

DROP APPLICATIONS

BY TRUSTEE SZYMANSKI – SUPPORTED BY TRUSTEE GNATEK

RESOLVED, THAT THE **DROP APPLICATIONS** WHICH ARE DESIGNATED BELOW
BE APPROVED:

DROP APPLICATIONS

NAME-TITLE-DEPARTMENT: BRYAN KONDRATKO – OFFICER - POLICE
RETIREMENT TYPE-PLAN: DROP - NEW
SERVICE CREDIT-EFFECTIVE DATE: 17 07 17 – 11 14 16

NAME-TITLE-DEPARTMENT: DERRICK WILSON – OFFICER - POLICE
RETIREMENT TYPE-PLAN: DROP - NEW
SERVICE CREDIT-EFFECTIVE DATE: 19 09 12 – 10 16 16

NAME-TITLE-DEPARTMENT: MARCEL CLARK – OFFICER - POLICE
RETIREMENT TYPE-PLAN: DROP - NEW
SERVICE CREDIT-EFFECTIVE DATE: 17 08 17 – 10 14 6

NAME-TITLE-DEPARTMENT: KATHLEEN SINGLETON – OFFICER - POLICE
RETIREMENT TYPE-PLAN: DROP - NEW
SERVICE CREDIT-EFFECTIVE DATE: 17 09 00 – 10 07 16

NAME-TITLE-DEPARTMENT: EDWARD SUMLER – COMM'. OFFICER/OFFICER - POLICE
RETIREMENT TYPE-PLAN: DROP - NEW
SERVICE CREDIT-EFFECTIVE DATE: 17 09 01 – 10 20 16

NAME-TITLE-DEPARTMENT: KATHRYN VAUGHN – COMM'. OFFICER/OFFICER - POLICE
RETIREMENT TYPE-PLAN: DROP - NEW
SERVICE CREDIT-EFFECTIVE DATE: 17 08 25 – 10 06 16

NAME-TITLE-DEPARTMENT: PAUL TOR – FIRE ENGINE OPERATOR - FIRE
RETIREMENT TYPE-PLAN: DROP - NEW
SERVICE CREDIT-EFFECTIVE DATE: 23 00 14 – 08 03 16

DROP APPLICATIONS - CONTINUED

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER
AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

RETIREMENT APPLICATIONS

BY TRUSTEE SZYMANSKI – SUPPORTED BY TRUSTEE DIAZ

RESOLVED, THAT THE **RETIREMENT APPLICATIONS** WHICH ARE OUTLINED
BELOW BE APPROVED:

RETIREMENT APPLICATIONS

NAME-TITLE-DEPARTMENT: LAURA HERRON – OFFICER - POLICE
RETIREMENT TYPE-PLAN: CONVERSION FROM DUTY DISABILITY (TYPE 35) - NEW
SERVICE CREDIT-EFFECTIVE DATE: 25 00 00 – 09 26 04

NAME-TITLE-DEPARTMENT: BETTIE COOK-SCOTT – SERGEANT - POLICE
RETIREMENT TYPE-PLAN: CONVERSION FROM DUTY DISABILITY (TYPE 35) - NEW
SERVICE CREDIT-EFFECTIVE DATE: 25 00 00 – 02 04 03

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER
AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

RECEIPTS

THE **RECEIPTS** WHICH FOLLOW WERE ACKNOWLEDGED BY THE BOARD:

RECEIPTS – CONTINUED

RECEIPTS

The Police & Fire Retirement System of the City of Detroit			
Receipts for Acknowledgement			
10/31/16-11/11/16			
Meeting #3118			
November 17, 2016			
REMITTER	WIRE DATE	DESCRIPTION	AMOUNT
RECEIPTS			
FIRST INDEPENDENCE BANK	10/31/16	Loan Deductions	132,134.47
FIRST INDEPENDENCE BANK	11/04/16	Loan Deductions	45,875.93
CITY OF DETROIT	11/04/16	Weekly Mandatory Employee Contribution	79,883.20
CITY OF DETROIT	11/04/16	Weekly Annuity Contribution	664.96
CITY OF DETROIT	11/10/16	Weekly Mandatory Employee Contribution	240,590.74
CITY OF DETROIT	11/10/16	Weekly Annuity Contribution	3,508.15
TOTAL RECEIPTS			\$ 502,657.45

DISBURSEMENTS

BY TRUSTEE GNATEK – SUPPORTED BY TRUSTEE SZYMANSKI

RESOLVED, THAT THE **DISBURSEMENTS** WHICH ARE DESIGNATED BELOW BE APPROVED:

DISBURSEMENTS

The Police & Fire Retirement System of the City of Detroit			
Disbursements for Approval			
10/31/16-11/11/16			
Meeting #3118			
November 17, 2016			
PAYEE NAME		DESCRIPTION	AMOUNT
DISBURSEMENTS			
Annuity Refunds		Refund List #3659	290,441.89
Checkwrite		Capital Calls, Legal, Administrative & Misc. Expenses	0.00
Loan Program		Loan Funding: Meeting No. 3117	66,636.00
TOTAL DISBURSEMENTS			\$ 357,077.89

POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT
MEETING NUMBER 3118 – THURSDAY – NOVEMBER 17, 2016

DISBURSEMENTS – CONTINUED

DISBURSEMENTS - CONTINUED

THE POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT
LIST OF DISBURSEMENTS FOR BOARD APPROVAL
FOR NOVEMBER 17, 2016

<u>PAYEE</u>	<u>DATE</u>	<u>INVOICE NO</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CAPITAL CALLS:				
PLATINUM EQUITY CAPITAL PARTNERS IV, LP	11/10/2016		Due 11/28/16 (a Hamilton Lane Investment)	\$1,776,937.00
USPF III LEVERAGED FEEDER FUND LP	11/9/2016		Due 11/29/16	\$1,599,034.00
Subtotal				<u>\$3,375,971.00</u>
MANAGEMENT FEES:				
ADVENT CAPITAL MANAGEMENT, LLC	10/1/2016	3Q16	Management Fees - 3rd Qtr '16	\$74,157.39
BAIRD ADVISORS	4/21/2016	BA161Q2314	Management Fees - 1st Qtr '16	\$48,893.33
BAIRD ADVISORS	10/21/2016	BA163Q2314	Management Fees - 3rd Qtr '16	\$50,495.25
CREDIT SUISSE ASSET MANAGEMENT, LLC	10/25/2016	3Q16	Management Fees - 3rd Qtr '16	\$41,939.12
PARADIGM ASSET MANAGEMENT CO., LLC	10/28/2016	3Q16	Management Fees - 3rd Qtr '16	\$41,991.94
SALIENT CAPITAL ADVISORS, LLC	10/3/2016	3Q16	Management Fees - 3rd Qtr '16	\$139,423.15
WELLS CAPITAL MANAGEMENT	10/28/2016	10743126	Management Fees - 3rd Qtr '16	\$146,158.96
WELLS CAPITAL MANAGEMENT	10/14/2016	10741177	Management Fees - 3rd Qtr '16	\$66,865.58
Subtotal				<u>\$609,924.72</u>
LEGAL FEES:				
CLARK HILL, PLC	9/30/2016	674368	Keeler Litigation thru 8/31/16	\$6,996.10
CLARK HILL, PLC	9/30/2016	674359	ICG Litigation thru 8/31/16	\$464.86
CLARK HILL, PLC	9/30/2016	674361	Lyondell thru 8/31/16	\$1,071.00
CLARK HILL, PLC	9/30/2016	674364	Chapter 9 Implementation thru 8/31/16	\$570.35
CLARK HILL, PLC	9/30/2016	674369	Davis Litigation thru 8/31/16	\$2,325.93
CLARK HILL, PLC	9/30/2016	674370	North Point Advisors, Inc/Adrian Anderson thru 8/31/16	\$295.15
CLARK HILL, PLC	9/30/2016	674371	City of Detroit Office of Inspector General thru 8/31/16	\$4,872.53
CLARK HILL, PLC	9/30/2016	674373	CTPF Book Cadillac, LLC thru 8/31/16	\$9,207.66
CLARK HILL, PLC	9/30/2016	674374	Combined Plan thru 8/31/16	\$8,747.35
CLARK HILL, PLC	9/30/2016	674376	Rivers Casino Transaction thru 8/31/16	\$1,152.15
CLARK HILL, PLC	9/30/2016	674377	Todd Interests, Inc. thru 8/31/16	\$29,276.36
CLARK HILL, PLC	9/30/2016	674378	Franks Litigation thru 8/31/16	\$5,531.60
CLARK HILL, PLC	9/30/2016	674380	Environmental Geo-Technologies thru 8/31/16	\$1,705.70

POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT
MEETING NUMBER 3118 – THURSDAY – NOVEMBER 17, 2016

DISBURSEMENTS – CONTINUED

DISBURSEMENTS - CONTINUED

THE POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT
LIST OF DISBURSEMENTS FOR BOARD APPROVAL
FOR NOVEMBER 17, 2016

<u>PAYEE</u>	<u>DATE</u>	<u>INVOICE NO</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CLARK HILL, PLC	9/30/2016	674381	Environmental Geo-Technologies, LLC thru 8/31/16	\$324.70
CLARK HILL, PLC	9/30/2016	674366	General Counsel Services thru 8/31/16	\$26,682.36
CLARK HILL, PLC	9/30/2016	674375	Cyber Security Assessment thru 8/31/16	\$519.35
CLARK HILL, PLC	9/30/2016	674362	Alamerica Bank thru 8/31/16	\$2,651.58
COUZENS, LANSKY, FEALK, ELLIS P.C.	7/27/2016	100216	Book Cadillac thru 7/22/16	\$1,422.00
COUZENS, LANSKY, FEALK, ELLIS P.C.	11/10/2016	102626	Book Cadillac thru 11/9/16	\$4,672.40
COUZENS, LANSKY, FEALK, ELLIS P.C.	9/13/2016	101243.	Book Cadillac thru 9/9/16	\$4,058.89
COUZENS, LANSKY, FEALK, ELLIS P.C.	10/7/2016	101785	Book Cadillac thru 9/30/16	\$1,679.36
COUZENS, LANSKY, FEALK, ELLIS P.C.	8/10/2016	100454	Book Cadillac thru 8/5/16	\$1,545.33
COUZENS, LANSKY, FEALK, ELLIS P.C.	11/10/2016	102627	Acquisition of Plaintiffs thru 11/9/16	\$708.52
COUZENS, LANSKY, FEALK, ELLIS P.C.	8/29/2016	100857	Book Cadillac thru 8/26/16	\$3,003.05
COUZENS, LANSKY, FEALK, ELLIS P.C.	11/1/2016	102324	Book Cadillac thru 10/31/16	\$5,009.15
COUZENS, LANSKY, FEALK, ELLIS P.C.	9/7/2016	101028.	Book Cadillac thru 9/9/16	\$1,969.33
COUZENS, LANSKY, FEALK, ELLIS P.C.	8/4/2016	100351	Book Cadillac thru 7/31/16	\$673.02
COUZENS, LANSKY, FEALK, ELLIS P.C.	11/1/2016	102325	Acquisition of Plaintiffs thru 10/31/16	\$44,940.70
COUZENS, LANSKY, FEALK, ELLIS P.C.	8/15/2016	100715	Book Cadillac thru 8/12/16	\$3,455.04
F. LOGAN DAVIDSON, P.C.	10/26/2016	102616	Legal Services for The Lafer Building: Loan Payoff	\$1,501.00
F. LOGAN DAVIDSON, P.C.	9/22/2016	092216a	PFRS PITG Holding Corp - Legal Services for 2015	\$3,460.00
F. LOGAN DAVIDSON, P.C.	9/22/2016	092216c	PFRS/GRS Jefferson Avenue Corp - Legal Services for 2015	\$1,323.50
F. LOGAN DAVIDSON, P.C.	9/22/2016	092216b	PFRS Falconhead Holding Corp - Legal Services for 2015	\$13,570.00
KLAUSNER & KAUFMAN	10/31/2016	19045	Legal Services Rendered thru 10/31/16	\$3,615.75
PEPPER HAMILTON, LLP	8/4/2016	10995625	Rivers Casino thru 9/30/16	\$3,900.00
PEPPER HAMILTON, LLP	9/9/2016	11000032A	Rivers Casino thru 8/31/16	\$1,850.00
RACINE & ASSOCIATES	11/8/2016	12027	DPF v. Paramount: 10/1/16-10/31/16	\$10,812.80
RACINE & ASSOCIATES	10/12/2016	12015	DPF v. Paramount: 7/1/16-9/30/16	\$6,899.62
Subtotal				\$222,464.19
ADMINISTRATIVE EXPENSES:				
500 WEBWARD LLC	11/1/2016	23754	Rent - November 2016	\$21,266.94
ALEX BROWN REALTY	11/3/2016	11032016	Loan Servicing Fees - October 2016	\$532.37

POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT
MEETING NUMBER 3118 – THURSDAY – NOVEMBER 17, 2016

DISBURSEMENTS – CONTINUED

DISBURSEMENTS - CONTINUED

THE POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT
LIST OF DISBURSEMENTS FOR BOARD APPROVAL
FOR NOVEMBER 17, 2016

<u>PAYEE</u>	<u>DATE</u>	<u>INVOICE NO</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CHRYSALIS CONSULTING, LLC	10/31/2016	13014	Consulting Svcs	\$200.00
CREATIVE BREAKTHROUGHS INC	10/31/2016	1196167	IT Security Svcs	\$11,450.00
CREATIVE BREAKTHROUGHS INC	11/9/2016	1196195	IT Security Svcs	\$1,195.20
DIRECTV	10/24/2016	29791602367	Service Charges	\$34.00
FEDEX	10/9/2016	5-605-73923	FedEx Mailings	\$20.58
FEDEX	10/2/2016	5-597-60391	FedEx Mailings	\$61.13
GRAPHIC SCIENCES, INC	10/31/2016	0142469-IN	Software Services	\$3,204.00
IT STAFF WAGES	10/31/2016		IT Staff Wages for October 2016	\$43,415.50
KELLEY CAWTHORNE	11/1/2016	7695	Lobbyist Services - October 2016	\$7,500.00
OFFICE DEPOT	10/27/2016	87431964001	Office Supplies	\$23.99
OFFICE DEPOT	10/24/2016		Credit Memo	(\$2.25)
OFFICE DEPOT	10/25/2016	874319639001	Office Supplies	\$67.33
OFFICE DEPOT	10/24/2016		Credit Memo	(\$1.91)
PLANTE & MORAN	10/31/2016	1377067	Audit Services for Year Ended June 30, 2016	\$37,475.00
PriceWaterhouseCoopers Private Limited	10/31/2016		Tax preparation svcs for period 2016-17, bill # 416046262	\$2,500.00
QUILL CORPORATION	10/24/2016	1232715	Office Supplies	\$16.50
QUILL CORPORATION	10/20/2016	1165216	Office Supplies	\$143.18
QUILL CORPORATION	10/20/2016	1171507	Office Supplies	\$44.37
QUILL CORPORATION	10/21/2016	1229801	Office Supplies	\$39.99
QUILL CORPORATION	10/24/2016	1237797	Office Supplies	\$24.99
QUILL CORPORATION	10/21/2016	1198655	Office Supplies	\$70.00
RICOH	10/31/2016	97746761	Contract Services	\$136.85
RICOH	10/26/2016	1066153328	Contract Services	\$175.00
SHRED-IT USA	10/22/2016	8121067867	Off-Site Regular Service	\$95.45
STAFF WAGES	11/6/2016		Staff Wages for 10/24/16 - 11/6/16	\$17,352.27
UHY ADVISORS MI INC	9/30/2016		Prof Consulting Svcs - 9/1/16-9/30/16, Inv # 1188175 - Phase III	\$79,200.00
UHY ADVISORS MI INC	10/17/2016		Prof Accounting Svcs - 10/1/16-10/15/16, Inv # 1188698	\$38,871.88
UHY ADVISORS MI INC	10/31/2016		Prof Accounting Svcs - 10/1/16-10/31/16, Inv # 1189749	\$33,031.25
UHY ADVISORS MI INC	8/31/2016		Prof Consulting Svcs - 8/1/16-8/31/16, Inv # 1184636 - Phase I & II	\$11,768.50
UHY ADVISORS MI INC	9/30/2016		Prof Consulting Svcs - 9/1/16-9/30/16, Inv # 1188195 - Phase I & II	\$2,493.75

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Accounting Disbursement_List

Page 3 of 4

THE POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT
LIST OF DISBURSEMENTS FOR BOARD APPROVAL
FOR NOVEMBER 17, 2016

<u>PAYEE</u>	<u>DATE</u>	<u>INVOICE NO</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
UHY ADVISORS MI INC	8/31/2016		Prof Consulting Svcs - 8/1/16-8/31/16, Inv # 1184544 - Phase III	\$64,425.00
WILSHIRE ASSOCIATES INCORPORATED	10/31/2016	INV00162268	Consulting Services: 10/5/16-12/31/16	\$1,796.45
Subtotal				\$378,627.31
OTHER EXPENSES:				
BANYAN REALTY ADVISORS, LLC	11/2/2016		Infinity Pk Apts - 2nd (final) fund'g instalment thru closing	\$175,000.00
Best Buy	10/26/2016		Computer Equipment - Tablet for Trustlee	\$1,011.92
Imagine Health, P.C.	10/31/2016		Disability Evaluations - Two (2) DPD Police Officers	\$1,800.00
P. Greene	11/7/2016		Re-Exam Travel Expenses Reimbursement	\$166.18
REGINALD E. ONEAL	10/21/2016	102116	Medical Examinations: 8/22/16-9/12/16	\$1,900.00
REGINALD E. ONEAL	11/7/2016	110716	Medical Examinations: 5/9/16, 9/20/16-10/18/16	\$2,570.00
S. Bilgood	11/7/2016		Re-Exam Travel Expenses Reimbursement	\$437.41
Subtotal				\$182,885.51
Total Disbursements for Board Approval				\$4,769,872.73

DISBURSEMENTS – CONTINUED

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER
AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

REFUNDS OF ACCUMULATED CONTRIBUTIONS

BY TRUSTEE NAGLICK – SUPPORTED BY TRUSTEE SZYMANSKI

RESOLVED, THAT THE CONTRIBUTIONS TO THE **ANNUITY SAVINGS FUND** BY MEMBERS OF THE POLICE AND FIRE RETIREMENT SYSTEM OF THE CITY OF DETROIT, INCLUDING INTEREST, BE REFUNDED PENDING AUDIT BY RETIREMENT SYSTEM ACCOUNTING STAFF:

LIST NUMBER 3659 - \$298,286.79

LIST NUMBER 3660 - \$571,612.90

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER
AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

1974 DEFINED CONTRIBUTION PLAN (EMPLOYEE LOAN PROGRAM)

BY TRUSTEE SZYMANSKI – SUPPORTED BY TRUSTEE NAGLICK

RESOLVED, THAT THE **1974** DEFINED CONTRIBUTION PLAN LOAN REQUEST LISTS SUBMITTED THIS DATE BE APPROVED AND THE REQUESTED AMOUNTS BE DISBURSED PENDING AUDIT BY RETIREMENT SYSTEM ACCOUNTING STAFF:

LIST #1 – \$66,636.00

LIST #2 – \$67,232.00

1974 DEFINED CONTRIBUTION PLAN (EMPLOYEE LOAN PROGRAM) -CONTINUED

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER
AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

OCTOBER 20, 2016 MINUTE APPROVAL

BY TRUSTEE GNATEK – SUPPORTED BY TRUSTEE TUCKER

RESOLVED, THAT THE MINUTES OF THE MEETING HELD **THURSDAY, OCTOBER 20, 2016** BE APPROVED AS RECORDED AND SUBMITTED BY THE BOARD'S RECORDING SECRETARY:

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER
AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

ASSISTANT EXECUTIVE DIRECTOR'S REPORT

ASSISTANT EXECUTIVE DIRECTOR **DAVID CETLINSKI** ASKED THE BOARD TO APPROVE THE FOLLOWING REQUESTS:

REQUEST OF DETROIT POLICE BENEFIT AND PROTECTIVE ASSOCIATION

BY TRUSTEE GNATEK – SUPPORTED BY TRUSTEE SZYMANSKI

WHEREAS, THE BOARD IS IN RECEIPT OF AN OCTOBER 31, 2016 COMMUNICATION FROM THE DETROIT POLICE BENEFIT AND PROTECTIVE ASSOCIATION WHEREIN THE ASSOCIATION REQUESTS THAT THE BOARD PROVIDE THE ASSOCIATION WITH THE FOLLOWING INFORMATION:

REQUEST OF DETROIT POLICE BENEFIT AND PROTECTIVE ASSOCIATION -
CONTINUED

REQUEST

ALPHABETICAL PRINTOUT OF ALL RETIRED DETROIT POLICE OFFICERS WHO ARE RECEIVING PENSION CHECKS (SERVICE RETIREMENTS, 40 & 8 EARLY AND VESTED RETIREMENTS, DUTY DISABILITY RETIREMENTS AND NON-DUTY DISABILITY RETIREMENTS), AND

WHEREAS, THE BOARD HAS DISCUSSED THE REQUEST OF THE ASSOCIATION WITH GENERAL COUNSEL, THEREFORE BE IT

RESOLVED, THAT THE REQUESTED INFORMATION BE PROVIDED TO THE ASSOCIATION, AND BE IT FURTHER

RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE ASSOCIATION AND RETIREMENT SYSTEM IT STAFF:

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

REQUEST OF OFFICE OF CHIEF FINANCIAL OFFICER, CITY OF DETROIT

BY TRUSTEE GNATEK – SUPPORTED BY TRUSTEE SZYMANSKI

WHEREAS, THE BOARD IS IN RECEIPT OF A NOVEMBER 15, 2016 REQUEST FROM **REGINA GREEAR**, ACCOUNTING MANAGER, OFFICE OF THE CHIEF FINANCIAL OFFICER, CITY OF DETROIT, WHEREIN **MS. GREEAR** REQUESTS THAT THE BOARD PROVIDE THE OFFICE OF THE CHIEF FINANCIAL OFFICER, CITY OF DETROIT, WITH THE FOLLOWING INFORMATION:

REQUEST

REPORT LISTING ALL POLICE DROP EMPLOYEES (TO INCLUDE EMPLOYEE NAME, EMPLOYEE NUMBER, EMPLOYEE ADDRESS AND EMPLOYEE DROP EFFECTIVE DATE), AND

REQUEST OF OFFICE OF CHIEF FINANCIAL OFFICER, CITY OF DETROIT -
CONTINUED

WHEREAS, THE BOARD HAS DISCUSSED THE REQUEST OF **MS. GREEAR** WITH GENERAL COUNSEL, THEREFORE BE IT

RESOLVED, THAT THE REQUESTED INFORMATION BE PROVIDED TO THE OFFICE OF THE CHIEF FINANCIAL OFFICER, CITY OF DETROIT, AND BE IT FURTHER

RESOLVED, THAT A COPY OF THIS RESOLUTION BE FORWARDED TO THE OFFICE OF THE CHIEF FINANCIAL OFFICER, CITY OF DETROIT; ATTENTION: **REGINA GREEAR**, AND RETIREMENT SYSTEM IT STAFF:

YEAS – TRUSTEES DIAZ, GNATEK, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER
AND CHAIRPERSON ROBERSON – 8

NAYS – NONE

TRUSTEE **ANGELA R. JAMES** ENTERED THE MEETING AT 9:40 A.M.

Plante Moran Engagement Letter, Re: GASB 68 Audit Preparation

By Trustee Gnatek – Supported By Trustee Naglick

WHEREAS, the Board has been requested to execute the following document: Engagement Letter, Re: Preparation of GASB 68 Audit, and

WHEREAS, the execution of said document has been recommended by the Board's Assistant Executive Director, and

WHEREAS, the execution of said document has been reviewed and approved as to form by the Board's General Counsel and the execution of said document is consistent with prior action of the Board, and

WHEREAS, the Board has discussed this matter, therefore be it

RESOLVED, that said document be executed by two (2) authorized signatories on behalf of the Board, and be it further

Plante Moran Engagement Letter, Re: GASB 68 Audit Preparation - Continued

RESOLVED, that the executed original document be forwarded to Plante Moran, and be it further

RESOLVED, that copies of the executed original document be retained by the PFRS:

Yeas – Trustees Diaz, Gnatek, James, Naglick, Pegg, Szymanski, Trozak, Tucker and
Chairperson Roberson – 9

Nays – None

EXECUTIVE DIRECTOR'S REPORT

EXECUTIVE DIRECTOR **CYNTHIA A. THOMAS** INFORMED THE BOARD THAT **UHY** REPRESENTATIVES WILL ATTEND THE BOARD'S DECEMBER 1, 2016 MEETING TO DISCUSS THE THREE FINALIST FIRMS (TEGRIT; PROCENTIA; AND VITECH) THAT THE COMMITTEE INTERVIEWED AT ITS OCTOBER 10, 2016 MEETING WITH RESPECT TO THE INSTALLATION OF THE SYSTEMS' NEW SOFTWARE.

MS. THOMAS ALSO PROVIDED THE BOARD WITH A COPY OF THE BOARD'S REVISED POLICY (NINE-POINT QUESTIONNAIRE) REGARDING PRESENTATIONS TO THE BOARD OF TRUSTEES WITH RESPECT TO INVESTMENT PROPOSALS. THE BOARD ADOPTED SAID REVISED POLICY ON DECEMBER 10, 2010.

CHIEF INVESTMENT OFFICER'S REPORT

CHIEF INVESTMENT OFFICER **RYAN C. BIGELOW** INVITED ANY INTERESTED TRUSTEE TO ATTEND THE SYSTEM'S INVESTMENT COMMITTEE'S **DECEMBER 12, 2016** (10:00 A.M.) MEETING, NOTING THAT CHEIRON (THE CITY'S NEW ACTUARY), GABRIEL, ROEDER, SMITH & COMPANY (THE SYSTEM'S ACTUARY), WILSHIRE (THE SYSTEM'S GENERAL INVESTMENT CONSULTANT), AND COURTLAND (THE SYSTEM'S REAL ESTATE CONSULTANT) WILL BE PRESENT.

CHIEF INVESTMENT OFFICER'S REPORT - CONTINUED

CHEIRON REPRESENTATIVES WILL BE INTRODUCED TO THE COMMITTEE AND DISCUSS ACTUARIAL MATTERS. **GABRIEL, ROEDER** WILL DISCUSS THE SYSTEM'S GASB 67 REPORT (AS WELL AS OTHER MATTERS OF INTEREST TO THE COMMITTEE). **WILSHIRE** WILL DISCUSS 2016 THIRD QUARTER MANAGER PERFORMANCE; AND **COURTLAND** WILL DISCUSS THE SYSTEM'S 2017 ANNUAL REAL ESTATE TACTICAL PLAN.

LOBBYIST'S REPORT

LOBBYIST **OSCAR W. KING, III** ASKED THE BOARD TO ENTER INTO CLOSED SESSION TO DISCUSS MATTERS INVOLVING POTENTIAL FUTURE LITIGATION. GENERAL COUNSEL **RONALD A. KING** ALSO OPINED THAT ATTORNEY/CLIENT PRIVILEGED MATTERS CONTAINED IN HIS REPORT AS WELL AS THE REPORT OF SPECIAL LEGAL COUNSEL **RACINE & ASSOCIATES** WILL BE ADDRESSED DURING CLOSED SESSION.

CLOSED SESSION

BY TRUSTEE GNATEK – SUPPORTED BY TRUSTEE SZYMANSKI

RESOLVED, THAT THE BOARD ENTER INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING MATTERS INVOLVING POTENTIAL FUTURE LITIGATION CONTAINED IN THE BOARD'S LOBBYIST'S REPORT, AS WELL AS CERTAIN ATTORNEY/CLIENT PRIVILEGED MATTERS CONTAINED IN THE REPORTS OF GENERAL COUNSEL AND SPECIAL LEGAL COUNSEL **RACINE & ASSOCIATES**:

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

YEAS – TRUSTEES DIAZ, GNATEK, JAMES, NAGLICK, PEGG, SZYMANSKI, TROZAK, TUCKER AND CHAIRPERSON ROBERSON – 9

NAYS – NONE

THE BOARD ENTERED INTO CLOSED SESSION AT **9:55 A.M.**

TRUSTEE **BRENDA JONES** ENTERED THE MEETING AT 10:50 A.M.

OPEN SESSION

BY TRUSTEE JONES – SUPPORTED BY TRUSTEE SZYMANSKI

RESOLVED, THAT THE BOARD RETURN TO OPEN SESSION:

YEAS – TRUSTEES DIAZ, GNATEK, JAMES, JONES, NAGLICK, PEGG, SZYMANSKI,
TROZAK, TUCKER AND CHAIRPERSON ROBERSON – 10

NAYS – NONE

THE BOARD RETURNED TO OPEN SESSION AT **12:07 P.M.**

PUBLIC RELATIONS ADVISOR'S REPORT

PUBLIC RELATIONS ADVISOR **BRUCE BABIARZ** PROVIDED THE BOARD WITH A POST-CHAPTER 9 BANKRUPTCY UPDATE.

CITY OF DETROIT POLICE AND FIRE RETIREE HEALTH CARE TRUST

TRUSTEE **JONES** INFORMED THE BOARD THAT THE GOVERNING BOARD OF THE EMPLOYEE BENEFIT PLAN ADOPTED A RESOLUTION ON NOVEMBER 17, 2016 APPROVING THE CITY OF DETROIT POLICE AND FIRE RETIREE HEALTH CARE TRUST'S OCTOBER 24, 2016 REQUEST THAT THE GOVERNING BOARD OF THE EMPLOYEE BENEFIT PLAN FORGIVE THE HEALTH CARE TRUST OF ALL PRINCIPAL AND INTEREST OWED BY THE HEALTH CARE TRUST TO THE EMPLOYEE BENEFIT PLAN (WHICH BECOMES DUE AND PAYABLE ON DECEMBER 1, 2016).

REQUEST FOR CONFLICT WAIVER FROM SPECIAL LEGAL COUNSEL RACINE & ASSOCIATES

BY TRUSTEE GNATEK – SUPPORTED BY TRUSTEE NAGLICK

WHEREAS, SPECIAL LEGAL COUNSEL, **RACINE & ASSOCIATES**, HAS REQUESTED A CONFLICT WAIVER AS IT RELATES TO THE RETENTION OF RACINE & ASSOCIATES BY ENVIRONMENTAL GEO-TECHNOLOGIES, LLC (“EGT”) FOR LEGAL SERVICES ASSOCIATED WITH THE DEEP DISPOSAL INJECTION WELL PROJECT IN ROMULUS, MI, AND

REQUEST FOR CONFLICT WAIVER FROM SPECIAL LEGAL COUNSEL RACINE &
ASSOCIATES - CONTINUED

WHEREAS, THE BOARD HAS DISCUSSED THESE MATTERS, THEREFORE BE IT

RESOLVED, THAT CONSISTENT WITH THE BOARD'S CLOSED SESSION DISCUSSION OF THIS DATE, THE BOARD AUTHORIZES AND CONSENTS TO THE CONFLICT WAIVER AND AUTHORIZES GENERAL COUNSEL TO EXECUTE THE WAIVER OF CONFLICT OF INTEREST SUBMITTED BY SPECIAL LEGAL COUNSEL ON OR ABOUT AUGUST 8, 2016, AND BE IT FURTHER

RESOLVED, THAT A COPY OF THIS RESOLUTION BE IMMEDIATELY FORWARDED TO RACINE & ASSOCIATES (ATTENTION: MARIE T. RACINE), 1001 WOODWARD AVENUE, SUITE 1100, DETROIT, MICHIGAN 48226:

YEAS – TRUSTEES DIAZ, GNATEK, JAMES, JONES, NAGLICK, PEGG, SZYMANSKI,
TROZAK, TUCKER AND CHAIRPERSON ROBERSON – 10

NAYS – NONE

PUBLIC FORUM

AT **12:11 P.M.**, **CHAIRPERSON ROBERSON** DECLARED THE MEETING IN OPEN FORUM FOR GENERAL DISCUSSION BY THE PUBLIC ATTENDING THE MEETING.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, **CHAIRPERSON ROBERSON** ADJOURNED THE MEETING AT **12:12 P.M.** UNTIL **THURSDAY, DECEMBER 1, 2016**, AT **9:00 A.M.**, IN THE CONFERENCE ROOM OF THE RETIREMENT SYSTEMS, 500 WOODWARD AVENUE, SUITE 3000, DETROIT, MICHIGAN 48226.

RESPECTFULLY SUBMITTED,



DAVID CETLINSKI, ASSISTANT EXECUTIVE DIRECTOR